

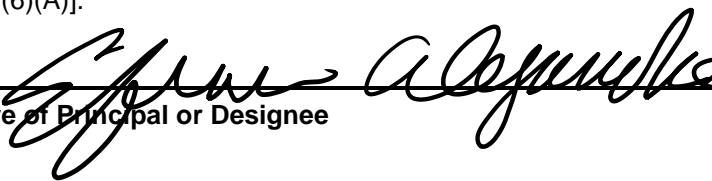
**Sunrise Elementary School Title I, Part A Parent & Family Engagement Plan previously known Parental Involvement Plan.**

I, Efrain Alejandro, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116 (b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1116(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee  Date Signed 09/15/2018

**Mission Statement**

Parental Involvement Mission Statement

**Response: Learning is a lifelong journey: Dream it, Believe it, Achieve it!**

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

**Response:** The group responsible for the planning, review, and improvement of the Title 1 program at Sunrise Elementary School is our School Advisory Council (SAC). All SAC members are voted in to the committee. Input from parents will be noted in all SAC minutes. There is a line item on the agenda for public comment and also for the opportunity to discuss the SAC budget. Each month parents will have the opportunity to bring concerns or comments to the meeting for discussion. At the last SAC meeting of the year all stakeholders are invited and able to voice concerns, provide feedback, and offer ideas for the coming school year. At the first SAC meeting of this school year, parents are also invited to brainstorm ideas for our parent and family engagement plan and school-home compact. Based on the 5Essentials Parent Survey completed in the spring 2018, parents reported that their communication preference is via email, which Sunrise will continue to use for parent involvement. In addition, we are analyzing the 5Essentials Parent Survey results in order to identify strengths and weaknesses of our Parent and Family Engagement Plan.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

count	Program	Coordination
1	Title I, Part C	Parent assistance is provided through the district's migrant services, such as with translations and food assistance programs.
2	Title X, Homeless	District Coordinator, Parent Liaison and school guidance counselor will work to provide families access to community resources, transportation and school supplies.
3	Title I, Part D	
4	Title I Part A	Parent Engagement Events focused around the 7 Habits of Happy Children and Curriculum Family Nights.
5	Title II	Sunrise will participate in ongoing professional learning to ensure success for all students.
6	Title III	Additional support and resources provided by the school will be discussed with parents during LEP Committee Meetings. Teachers will progress monitor ELL students to identify specific needs for students.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Prepare the PowerPoint presentation that addresses the required documents	Administration and Faculty	September 2018	Parent Surveys will be given, PowerPoint presentation
2	Develop and disseminate invitations to Open House/Annual Meeting	Administration and Faculty	September 2018	Parent Surveys will be given
3	Advertise and publicize event	Clerical and Administration	September 2018	Web calendar posting, School Marquee, ConnectEd Message, School Newsletter, Invitation Flyers and other social media platforms
4	Develop and print sign-in sheets	Administration and Clerical	September 2018	Parent Participation Survey
5	Maintain Documentation	Administration and Clerical	September 2018	Parent Participation Survey
6	Reminder meeting flyer will be sent home with information pertaining to annual meeting	Administration and Clerical	September 2018	Parent Participation Survey
7	Send home Title 1 handouts to all parents that did not attend	Faculty	September 2018	Parent Participation Survey

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1116(c)(2)].

**Response:** The school will offer a flexible number of parent involvement meetings at varied times: morning, afternoon and evening. SAC meetings, parent conferences, school-wide family events, Outstanding Student Leader Celebrations are all examples of meetings held at various times. Children are encouraged to attend all meetings and events with their parents.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1116(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Hold business partnership orientation training	Business Partner Coordinator	Increasing community involvement in school will increase student achievement in school.	2018-2019 school year	Event surveys and sign-in sheets
2	Parent Training, SAC Membership Training	SAC Chairperson	Increase parent involvement	September 2018	Agenda and minutes from SAC Meeting and end of year survey
3	Parent Open House/Annual Title 1 Meeting	Administration and Faculty	Increase parent involvement toward academic achievement	September 2018	Agenda and sign-in sheets
4	Celebrate Literacy Week Activities to promote literacy skills and integration into additional content areas.	Identified Teacher Action Team Committee Members	Increasing parent awareness of and participation in literacy activities will increase student achievement in school	January 2019	Sign-in sheets and event surveys
5	One Book, One School Event- includes community members reading to students and integration of the chosen book into all content areas	Identified Action Team Committee Members and all faculty	Increasing parent involvement and awareness of integrating literacy and content area activities to do at school and at home	May 2019	Sign-in sheets

6	School Assemblies and yard signs recognition of Outstanding Student Leaders	Administration and Clerical	Increased awareness of student achievement expectations	2018-2019 school year	Quarterly student nomination lists
7	Sailing Scholars to recognize academic achievement	Administration and Identified Action Team Committee Members	Increasing parent awareness of student achievement expectations	2018-2019 school year	Family Invitation
8	Reading Counts Program	Identified Teachers	Increased student reading at home and at school	2018-2019 school year	District Reading Counts Reading Progress Reports
9	Parent Compact included at Open House/Annual Meeting and/or parent teacher conferences	Classroom Teachers	Increasing student and parent commitment to academic achievement	2018-2019 school year	Conference form, signed compact
10	Parents to Kids	Identified teachers	Increasing parent awareness of and participation in literacy activities will increase student achievement in school	2018-2019 school year	Sign-in sheets
11	ELA and Math Family Nights	Identified Action Team Committee Members	Increasing parent involvement toward academic achievement	Fall and Spring	Sign-in sheets and event surveys
12	Arts Under the Stars	Identified Action Team Committee Members; art teacher, music teacher	Increasing parent involvement toward academic achievement in all areas	Spring 2019	Sign-in sheets and event survey

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteer and Partnership Program Training	Volunteer Coordinator	The activities will focus on parent involvement and their impact on student achievement.	Fall 2018	The increase of our volunteer hours and parent involvement at events.
2	School Improvement Plan Training	SLT/PLCs and Administration	Teachers will learn to identify low performing subgroups and discuss instructional practices to target these students.	2018-2019 school year	Faculty Meeting agendas, PLC Minutes
3	School-Parent Compact Training	SLT	Teachers will build communication with families and knowledge.	September 2018	Faculty Meeting agenda, parent conference forms
4	School Leadership Team Meetings (Lighthouse Team Meetings)	Administration	Teachers will meet to discuss progress towards meeting our School Improvement Plan goals.	2018-2019 school year	Agenda and sign-in sheets
5	PLC	Administration and PLC Teams	Teachers will learn about effective strategies for working with ESOL students and their families.	2018-2019 school year	Agenda and sign-in sheets
6	Leader in Me 7 Habits Training	Administration	Teachers will learn about effective strategies for implementing the 7 Habits of Happy Kids as a Leader in Me school.	2018-2019 school year	Agenda and sign-in sheets
7	Instructional Shifts in ELA and Math Training	Administration and Lighthouse Team	On-going professional learning provided to teachers to learn and implement the instructional shifts. The learned strategies will be implemented through classroom instruction and shared with parents and students.	2018-2019 school year	Sign-in sheets, parent conference forms

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1116 (e)(4)].

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**Response:** Our Sunrise Parent Resource Center will encourage and support parents to participate in the education of their child. Our parents will be notified by way of our monthly newsletter. Our Parent Resource Center will house school supplies, backpacks, educational games, books, and parenting literature for families who may need assistance. The district will provide support from the Title1 office to help make these resources available to parents through person to person and telephone contacts. Teachers will also conduct parent/teacher conferences to build parent knowledge and inform students and parents of available resources as well as academic standards and expectations. In addition, Sunrise teachers will make positive phone calls home to build relationships with families.

## Communication

Describe how the school will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about the Title I programs [Section 1116(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1116(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1116(c)(5)].

**Response:** The process Sunrise Elementary School will use to provide information to parents about the Title 1 programs will be our School Advisory Council (SAC) meetings and the Open House/Annual Title 1 Parent Meetings. Parents will be notified of parent meetings by each grade level. Our dissemination methods will be marquee, school website, ConnectEd messages, social media, and our newsletters. SAC members will be notified by way of an electronic agenda and copy of previous minutes. Administration is always available to meet with parents in person or through a telephone conference.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 1116(f)].

**Response:** Our school will provide opportunities for participation in parental involvement activities through Meet the Teacher, Open House, School Advisory Council, Parent Engagement Events, Parent Trainings, and Student Celebrations. ESOL teachers will be available to assist parents and provide translation. Parents will be notified by our newsletter, marquee, school webpage and ConnectEd. We will monitor that the information was provided by the parent input survey, SAC

**agenda, and meeting minutes. Accommodations will be made for any parents with disabilities (Handicap access will be provided).**

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title 1, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training	Parent Engagement Nights and Parent to Kids Program that allow grade levels to provide expectations of student achievement; what students need to know and be able to do at each level. Teachers provide parents with activities to do at home	Administration and Faculty	Provide information to parents on expectations and how parents can help their children.	2018-2019 school year
2	Training parents to enhance the involvement of other parents.	SAC Meetings	SAC Chairperson	Increase the level of involvement of parents to become active in the decisions made at the school.	2018-2019 school year
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school.	Student led parent conferences	Administration and Faculty	Provide information on their child's current level and develop a plan to reach their goals.	2018-2019 school year
4	Adopting and implementing model approaches to improving parental involvement.	Parent Nights provide information on understanding the instructional shifts in ELA and Math as identified by our School Improvement Plan.	Administrati on and Faculty	Provide information to parents on how to help their students succeed.	2018-2019 school year
5	Developing appropriate roles for community-based organizations and businesses, including faith based organizations in parental involvement activities.	Business Partners will be available as partners in education to provide Sunrise Elementary School with needed resources.	Business Partner Coordinator	Educational resources will be provided to classroom teachers which imparts student learning.	2018-2019 school year



## **Upload Evidence of Input from Parents**

Please provide evidence of parent input in the development of the plan. **Please upload into SharePoint and keep copies for your records.**

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

**Please upload into SharePoint and keep copies for your records.**

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].

**Please upload into SharePoint and keep copies for your records.**

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Training, SAC Membership Training	1	6	Increased parent participation in the School Advisory Council
2	Parent Open House/Annual Title 1 Meeting	3	371	Increased parent involvement toward academic achievement
3	Business Partnership Orientation Training	0	0	No impact as we did not have the training
4	Celebrate Literacy Week Activities	0	0	No impact as we did not have any activities where parents were invited to attend
5	One Book, One School	1	30	Increased community involvement and encouraged continued literacy activities to be done at home
6	School Assemblies and yard signs recognition of Outstanding Students	7	560	Increased awareness of student achievement expectations
7	Sailing Scholars	4	353	Increased parent awareness of student achievement expectations
8	Reading Counts Program	3	120	Increased student reading at home and at school
9	Parent Compact included at Open House/Annual Meeting and/or parent conferences	3	402	Increased student and parent commitment to academic achievement
10	Distribute a bi-annual information flyer regarding our parent involvement plan	2	560	Increased parent awareness of programs and services available through Title 1
11	Inclusion Garden	0	0	No impact as we did not have a community/family event associated with the garden
12	Parents to Kids	5	18	Increased parent awareness of and participation in literacy activities that will increase student achievement in school
13	Parent Engagement #1 ELA Night	1	108	Increased parent involvement and awareness of integrating literacy and content area activities to do at school and at home
14	Parent Engagement #2 Math Night	1	132	Increased parent involvement and awareness of math activities at home and at school

15	Parent Engagement #3 School Dance	1	88	Increased parent involvement by creating a sense of community and belonging to the school family
16	Arts Under the Stars	1	52	Increased awareness of student achievement expectations

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Volunteer Partnership Program Training	0	0	No impact as the training did not take place
2	School Improvement Plan Training	1	48	Teachers learned to identify low performing sub groups and discuss instructional practices to target those students.
3	School-Parent Compact Training	1	48	Built communication with families and increased knowledge of school-home expectations
4	School Leadership Team Meetings	18	14	Provided cross grade level discussions regarding best practices in instruction and shared decision making.
5	PLC	1	48	Teachers learned and implemented effective strategies for use with all students including ESOL and ESE
6	7 Habits Professional Development	2	48	Learned social emotional strategies for creating a school culture conducive to the learning environment
7	Leader in Me school-based Training	2	48	On site coaching support provided to teachers for implementing the 7 Habits and the Leader in Me principles.
8	Instructional Shifts in ELA and Math Training	2	48	Teachers deepened their understanding and ability for implementation of the Instructional Shifts in both ELA and Math.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited time available for extra events due to family work schedules for ELL, White, ED, SWD	Vary times/dates for offered events
2	Transportation for any sub group	Pair needy families with families who do have transportation/carpooling
3	Lack of parent volunteers	School-wide effort to recruit parent volunteers for SAC and other school events
4	Program and event relevance	Vary topics for offered events
5	Access to child care	Provide child-friendly events

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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