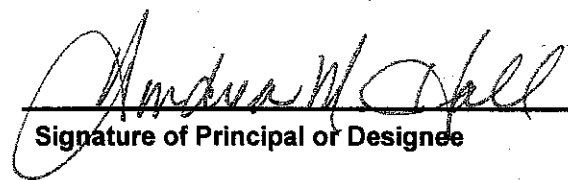


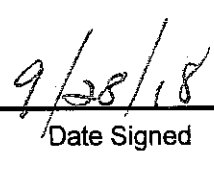
Spruce Creek Elementary Title I, Part A Parent & Family Engagement Plan (PFEP) previously known Parent Involvement Plan.

I, Andrea Hall, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.


Signature of Principal or Designee


Date Signed

Mission Statement

Bobcats strive to EXCEL as a diverse community of critical thinkers, problem solvers and responsible citizens.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response: Spruce Creek Elementary School will involve parents through our School Advisory Council. Meetings take place monthly throughout the school

year. Title I Budget and Title I Updates are discussed at each meeting, and parent input is requested regarding expenditures of funds for parent and family engagement activities.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Parents to Kids	Primary and Intermediate Parent to Kid sessions throughout the school year
2	Title 1 Tutoring	Parents receive information and are offered after-school tutoring at a 4:1 ratio
3		
4		

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Parent Meeting at Open House	Andrea Hall	09/12/18	Parent Surveys
2	Title I Parent Meeting (AM meeting)	Andrea Hall	Spring 2018	Parent Surveys
3				
4				

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

Response: Two annual Title I Meetings will be held during the 2018-2019 school year. One will be held in the evening in conjunction with our annual Open House event. A second meeting will be held in the spring during the morning hours in order to accommodate parents' work schedules. Title I funds will be used to provide childcare during the primary and intermediate Parent to Kids sessions.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parents to Kids	Andrea Hall	Program will increase student achievement	Fall 2018	Increase in achievement % of students
2	FSA Parent Night	Andrea Hall	Event will increase student achievement on the FSA	Winter 2019	Increase in achievement % of students
3	Science Night	Andrea Hall	Program will increase student achievement	Winter 2019	Increased in achievement % of students
4	Publix Math Night	Andrea Hall	Program will increase student achievement	Fall 2018	Increased in achievement % of students

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteer and Business Partner training	Robin Vancini and Lia Courtney, Coordinators	Program will increase student achievement	Fall 2018	Increased in achievement % of students
2	Collaborative Partnering and Shared Decision-making Training	Karen Weinrich Kim Weslar, SAC Co-Chairs	Program will increase student achievement	Fall 2018	Increased in achievement % of students

3					
4					

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more fully participating in the education of their children.

Response: Spruce Creek Elementary School will provide Parent/Community Outreach Nights at Spruce Creek Elementary School and at the Dickerson Center in Daytona Beach (to service our families that have students bussed to our school daily). These events will be held to support parents and families in more fully participating in their child's education.

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

Response:

**Principal presentation twice a year (September and January)
 Title 1 parent tri-fold sent home with students
 Title 1 parent tri-fold available at Annual Title 1 meeting
 Title 1 parent tri-fold available at the front office reception desk
 School Advisory Council (updated monthly)
 Title 1 Compact shared at parent conferences
 FSA data shared with parents**

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Translated handouts are available at events. Translated forms are sent home as needed. In addition, a translator attends night events to provide support to families who may not be fluent in English. Our campus is handicap accessible.

Discretionary Activities

Discretionary School Level parent and family engagement plan Components Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline	
1	Providing necessary literacy training for parents from Title 1, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training (Section 1118e)	Parents to Kids Parents are invited to attend an English or Spanish session, with dinner, all materials and childcare provided.	Parents to Kids teachers, childcare provider and Administration	Parents are taught literacy strategies to use with their children at home to improve student achievement.	Fall 2018	
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school. (Section 1118e(10))	Conferences are set up before, during, or after school at the time most convenient to parents	Faculty and Administration	Teachers provide parents with specific data, how needs are being addressed during class, and how parents can help their children at home in order to improve student success. Conferences are student-led in order to promote ownership of student goals, strengths, areas for improvement, etc.	August 2018- May 2019	
3						
4						

Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the **Parent & Family Engagement Plan**.

Please upload into SharePoint and keep copies for our records.

Upload Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Upload Evidence of Parent and family engagement in Development of Parent-School Compact

2018-2019

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Evaluation of the previous year's Parental & Family Engagement Plan

Building Capacity Summary-N/A due to our status of Non-Title 1 last year

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1				
2				
3				
4				

Staff Training Summary-N/A due to Non-Title 1 status last school year

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1				
2				
3				
4				

Barriers-N/A due to Non-Title 1 status last year

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1		
2		
3		
4		

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		
2		
3		
4		

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.

