

DOCUMENTS NEEDED TO ENROLL STUDENTS INTO A VOLUSIA COUNTY SCHOOL

1. **Students' Social Security Card**
2. **Student's Birth Certificate**
3. **Proof of Residency** (Two forms are required)
 - a. A current utility bill (electric, water, or gas)
AND
 - b. A lease agreement with receipt OR a warranty deed with the homestead exemption form.
*If you are living with someone else, you will need a completed NOTARIZED Volusia County School Board Residency Affidavit.
4. **Last Report Card and / or withdrawal grades from previous school.**
 - **6th Graders** MUST have 5th grade final report card showing promotion status. If enrolling after school begins, 6th graders MUST have withdrawal grades or transcript from previous school.
 - **7th Graders** MUST have 6th grade final report card showing promotion status. If enrolling after school begins, 7th graders MUST have a withdrawal grade or transcript from previous school.
 - **8th Graders** MUST provide 6th and 7th grade final report cards showing promotion status. If enrolling after school begins, 8th graders MUST have withdrawal grades or transcript from previous school.
5. **A Florida Health Physical:** Physical Exam given by a FL physician on DH Form #3040.
6. **Immunization Records (Form 680):** Immunizations records with dates the shots were given on a FL Form #680.
 - a. If enrolling in 6th grade, will need:
 - 3 shots of Hepatitis B Series and
 - A second dose of Measles Vaccine
 - b. If enrolling in 7th or 8th grade:
 - Requires ALL of the above mentioned shots and
 - The Tetanus – Diphtheria Booster – commonly known as the TDAP/ Code P.
7. ***Proof of Custody will be asked for, if deemed necessary.***

If you are transferring your child from another county in the state of FL, you will need the following documents: #2, 3, 4, 5, 6 and 7.

If your child is a Volusia County transfer, you will need documents #2 and 6. You will also need an official withdrawal form from your previous school.

If your child is transferring from a Private School or a Home Program, you will need ALL OF THE ABOVE.