



# Palm Terrace Elementary School

1825 Dunn Avenue  
Daytona Beach, FL 32114  
386-258-4670 • FAX: 386-506-5078

**Mr. Tucker Harris, Principal**  
**Mrs. Corrine Cobb, Assistant Principal**  
**Ms. Karen Troutman, Assistant Principal**

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take the paper-based Florida Standards Assessments (FSA) Grade 4 ELA Writing, Mathematics, and ELA Reading assessments on Thursday April 15<sup>th</sup> (Writing), Monday May 3<sup>rd</sup>- Tuesday May 4<sup>th</sup> (Mathematics), and Wednesday May 5<sup>th</sup>- Thursday May 6<sup>th</sup> (ELA Reading).

**Per the Florida Department of Education (FDOE), no remote administrations are available for any statewide summative assessments.**

Palm Terrace Elementary Site-Specific Testing Schedule Spring 2021 FLVS-VOL-Volusia Live Students			
<ul style="list-style-type: none"> <li>3<sup>rd</sup> Grade Reading Session 1 and Session 2 &amp; 3<sup>rd</sup> Grade Math Session 1 and Session 2</li> <li>4<sup>th</sup> Grade Writing &amp; Reading Session 2</li> <li>5<sup>th</sup> Grade Writing, Reading Session 2, and Science Session 1</li> </ul>			
	GR. 3	GR.4	GR.5
<b>FORM A</b> (11:30AM-2:00PM)	FSA Reading April 6- Session 1 April 7- Session 2	FSA Writing April 15 <sup>th</sup>	FSA Writing April 15 <sup>th</sup>
	FSA Math May 3- Session 1 May 4- Session 2	FSA Reading May 6- Session 2	FSA Reading May 6- Session 2
			State Science May 7- Session 1
<b>FORM B</b> (8:00AM-12:30PM)	FSA Reading April 6- Session 1 April 7- Session 2	FSA Writing April 15 <sup>th</sup>	
	FSA Math May 3- Session 1 May 4- Session 2	FSA Reading May 6- Session 2	
<b>Check-In Procedures:</b> FLVS/VOL/Volusia Live Students: Arrive to front office at the beginning time listed next to each form. <b>FORM A 11:30AM</b> for check in; <b>FORM B 8:00AM</b> for check in.			
Once students have arrived at the front office, they will have 15 minutes to walk with a test administrator to the testing room, students will also have the opportunity to use the restroom during the 15-minute transition.			
Reading of script will start promptly at <b>FORM A- 12:00PM; FORM B- 8:30AM</b> . Please be at the school to pick your child up at the end time listed: <b>FORM A- 2:00PM; FORM B- 12:30PM</b> .			
<b>Materials to Bring:</b> <ul style="list-style-type: none"> <li>Mask</li> <li>Book (students will be allowed to read silently if they finish their test before the test session time is called).</li> <li>Water Bottle</li> <li>Parent/Guardian contact information- phone number and email (if applicable).</li> </ul>			

  

Palm Terrace Elementary Site-Specific Testing Schedule Spring 2021 FLVS-VOL-Volusia Live Students		
<ul style="list-style-type: none"> <li>4<sup>th</sup> Grade Reading Session 1 and 4<sup>th</sup> Grade Math Session 1 &amp; Session 2</li> <li>5<sup>th</sup> Grade Reading Session 1, 5<sup>th</sup> Grade Math Session 1 &amp; 2, and 5<sup>th</sup> Grade Science Session 2</li> </ul>		
	GR.4	GR.5
<b>FORM A</b> (8:00AM-10:30AM)	FSA Math May 3- Session 1 May 4- Session 2	FSA Math May 3- Session 1 May 4- Session 2
	FSA Reading May 5- Session 1	FSA Reading May 5- Session 1
		State Science May 10- Session 2
<b>FORM B</b> (8:00AM-12:30PM)	FSA Math May 3- Session 1 May 4- Session 2	
	FSA Reading May 5- Session 1	
<b>Check-In Procedures:</b> FLVS/VOL/Volusia Live Students: Arrive to front office at the beginning time listed next to each form. <b>FORM A &amp; B- 8:00AM</b> .		
Once students have arrived at the front office, they will have 15 minutes to walk with a test administrator to the testing room, students will also have the opportunity to use the restroom during the 15-minute transition.		
Reading of script will start promptly at 8:30AM. Please be at the school to pick your child up at the end time listed: <b>FORM A- 10:30AM; FORM B- 12:30PM</b> .		
<b>Materials to Bring:</b> <ul style="list-style-type: none"> <li>Mask</li> <li>Book (students will be allowed to read silently if they finish their test before the test session time is called).</li> <li>Water Bottle</li> <li>Parent/Guardian contact information- phone number and email (if applicable).</li> </ul>		

For information regarding session lengths for Spring 2021 assessments, please see the [2020–2021 Florida Statewide Grade-Level Assessments Fact Sheet](#).

To help your student become comfortable with the item types and response formats, the following resources are available at <http://www.FSAssessments.org/students-and-families/practice-tests/paper-based-practice-test-materials/>:

- Paper-Based Practice Tests and Answer Keys
- Student Presentations

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing **or** during breaks (e.g., restroom), **even if the**



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**devices are turned off or students do not use them.** If your student is found with an electronic device during testing, his or her test will be invalidated. Students will power off electronic devices and place electronic devices in cubbies prior to starting the assessment.

- **Calculators**—Calculators are not permitted during Grades 3–6 Mathematics tests.
- **Testing Rules Acknowledgment**—All tests include a Testing Rules Acknowledgment printed in the student’s test and answer book that reads: “I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.” Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by signing below the statement in their test and answer book.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they sign below the Testing Rules Acknowledgment states: “Because the content in all statewide assessments is secure, you may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites.” Please make sure your student understands this policy prior to testing and remind them that “discussing” test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, FDOE employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Student tests within a school that are found to have extremely similar answer patterns will be invalidated.
- **Leaving Campus**—If your student leaves campus before completing a test session (e.g., for lunch, an appointment, illness), he or she **will not** be allowed to return to that test session. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.
- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss the testing accommodations that will be provided for your student.

If you have any questions related to this test administration, please contact Stefanie Elliott at 386-258-4670 ext. 52946. For more information about the Florida Statewide Assessments program, please visit the portal at [www.FSAssessments.org](http://www.FSAssessments.org).

Thank you for supporting your student and encouraging him or her to do his or her best during Spring 2021 assessments.

Sincerely,

Tucker Harris