

Dear Ormond Beach Middle School Parents/Guardians:

We would like to inform you of the procedures that the Ormond Beach Middle School staff and student body will follow in case of an emergency closure of the school during the school day.

1. All appropriate agencies will be contacted,
2. Superintendent of schools will be notified.
3. Volusia County Transportation Department will be notified.
4. Students and staff will stay in a lock down status until the police give further direction.
5. The news media will be directed to the Ormond Beach Fire Station #92 at 189 S. Nova Rd., Ormond Beach, FL
6. Students and staff will be moved to our primary evacuation site at the Ormond Beach Performing Arts Center, located at the corner of Yonge Street and Wilmette Avenue.
7. Parents will be directed to the Ormond Beach Performing Arts Center by way of Media and the Police Department
8. Students will be housed in the Ormond Beach Performing Arts Center auditorium and hallway, where students will be released to parents or guardians by the administration staff.
9. We will keep you up to date on what is happening and will make the safety of your child and all of our students a top priority.

*Alternative evacuation site will be-

David Hinson. Sr. Middle School (Cafeteria/Gymnasium/MPR) 1860
N. Clyde Morris Blvd., Daytona Beach, FL

We encourage you to familiarize yourself with these procedures. Please be advised that the school's security team will do everything possible to assure the safety of our students.

Sincerely,

Ormond Beach Middle School Security Team