

Friendship Elementary School



2015-16 School Improvement Plan

Friendship Elementary School

2746 FULFORD ST, Deltona, FL 32738

<http://myvolusiaschools.org/school/friendship/pages/default.aspx>

School Demographics

School Type
Elementary

Title I
Yes

Free/Reduced Price Lunch
88%

Alternative/ESE Center
No

Charter School
No

Minority
58%

School Grades History

Year	2013-14	2012-13	2011-12	2010-11
Grade	C	C	B	A

School Board Approval

This plan is pending approval by the Volusia County School Board.

SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridaCIMS.org>.

Table of Contents

Purpose and Outline of the SIP	4
Differentiated Accountability	5
Current School Status	8
8-Step Planning and Problem Solving Implementation	22
Goals Summary	22
Goals Detail	22
Action Plan for Improvement	25
Appendix 1: Implementation Timeline	34
Appendix 2: Professional Development and Technical Assistance Outlines	36
Professional Development Opportunities	37
Technical Assistance Items	40
Appendix 3: Budget to Support Goals	0

Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A, B or C with at least one F in the prior three years
- Focus – currently D
 - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
 - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
 - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
 - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-C with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

2015-16 DA Category and Statuses

DA Category	Region	RED
Not In DA	2	Wayne Green
Former F	Turnaround Status	
No		

Part I: Current School Status

Supportive Environment

School Mission and Vision

Provide the school's mission statement

Friendship will provide a positive and safe learning experience which will enable our students to be responsible, productive, and successful achievers.

Provide the school's vision statement

Vision Statement of Volusia County Schools

Through the individual commitment of all, our students will graduate with the knowledge, skills, and values necessary to be successful contributors to our democratic society.

School Environment

Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Students at Friendship Elementary come from a diversified background of many cultures. Students are encouraged to not only embrace their cultural differences, but to also share these differences with classmates and staff throughout the year to build and maintain positive relationships.

Describe how the school creates an environment where students feel safe and respected before, during and after school

At Friendship Elementary we are implementing the OLWEUS Bullying Prevention Program school-wide during the 2015-2016 School Year. The official program will kick off during Red Ribbon Week in October. The goal of the program is to teach students skills on how to problem solve and work collectively to promote positive behavior that builds a school community based upon safety and security for all students.

Students are provided with opportunities to express their thoughts and feelings during the school day to their teachers, guidance counselor and administration. Students may report anonymously at anytime to our 'I thought you should know...' box located in our Media Center.

Students are also provided with guidance lessons in support of what the specific class needs are, as indicated by the classroom teacher. The guidance teacher has time built into her schedule to work with small groups in each grade level at least once per a week.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

During the first week of school students are shown a school wide behavior management video that outlines the procedures and models expectations of our students at Friendship Elementary. Students also all attend by grade level, school wide assemblies at the end of the first week to discuss with the Guidance Counselor and Assistant Principal expectations and guidelines to follow.

Through our Behavior Leadership Team students and teachers use a 'Bob Cat Buck' reward system. All students can earn bob cat bucks to go towards a class reward. These bucks can be accumulated and cashed in at any time for an incentive that is differentiated between students at the Primary and Intermediate Level.

Students can earn individual rewards such as Positive Referrals and Terrific Kid of the Week, as well as rewards that include drinks, ice cream or no homework passes.

Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

Friendship utilizes all available resources, personnel and others, to provide an emotionally safe environment for children. We strive to build relationships between home and school, adults and children, through every teacher and support person who works with our population. Our school psychologists, counselor, parent liaison, and behavior specialist are all involved in helping to meet these needs.

Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

Describe the school's early warning system and provide a list of the early warning indicators used in the system

Our Early Warning System will be used to determine and identify school-wide trends which impact students academic performance. As a result of this we will then use these areas as areas to address school-wide. We will have discussions in Leadership Meetings, at Principal Planning Meetings, PLC's, and Faculty Meetings where we are discussing group data that is discussed and research based interventions are developed to address the Early Warning System areas of concern.

In the area of Behavioral concerns we will use the Early Warning System and interventions through the use of the Guidance Counselor, Assistant Principal and other Behavior Leadership Team Members to make sure these are aligned with positive behavioral supports.

We will regularly review our students in the Early Warning System to help re-mediate and discuss if the supports in place are successful. When these supports are not successful students will then be referred to our Problem Solving Team Process.

Provide the following data related to the school's early warning system

The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level						Total
	K	1	2	3	4	5	
Attendance below 90 percent	0	2	1	1	0	2	6
One or more suspensions	0	3	1	1	0	2	7
Course failure in ELA or Math	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	0	0	0	
Retained	0	2	0	3	1	2	8
Referrals Q1	7	11	0	10	7	1	36
Referrals Q2	3	13	8	7	6	4	41
Referrals Q3	14	24	27	23	8	5	101
Referrals Q4	6	16	15	16	5	3	61

The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level					Total
	1	2	3	4	5	
Students exhibiting two or more indicators	3	1	3	1	3	11

Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

At Friendship Elementary we are continuing the parent education program called, 'Academic Parent Teacher Teams.' Parents will attend three sessions throughout the year to review their child's data, set goals and learn strategies on how to help their child at home. These strategies are relevant to their child's specific needs. Through the use of parent education, parents will then be able to help support and effectively work with their child.

Teachers will receive letters in their mailbox indicating that a student has 5, 10, or 15 unexcused absences or letters for students that have 5 or more tardies- 5 tardies = 1 absence. Required Steps for Documentation of Attendance Concerns: 5 unexcused absences= Teacher contacts parent/guardian– in person or phone and documents in writing; 5 tardies= Teacher contacts parent/guardian– in person or phone and documents in writing 10 unexcused absences; Teacher complete PST 1 and 2 on ePST= 15 unexcused absences. Submit all forms of parent communication concerning attendance to Tricia Dowdell. At that time a PST 8 meeting is scheduled for the parent to sign an attendance contract.

Students who are ESOL and have student attendance concerns will inform the ESOL teacher, Mrs. Pardo, in addition to the teacher making their own contacts with the parent/guardian. Teacher's must document that they tried to make contact with parents – If unable to make contact go to Mrs. Yelvington to mail a certified letter home. Teachers need to keep a copy of the letter as documentation. If a student is absent 3 or more consecutive days, teacher contacts parent/guardian. If a student is absent 5 or more consecutive days, teacher contacts Mrs. Dean.

Students who are ESE will follow the following procedure:

5 unexcused absences= Teacher contacts parent/guardian– in person or phone and documents in writing; 5 tardies= Teacher contacts parent/guardian– in person or phone and documents in writing; 10 unexcused absences= Teacher informs the student's ESE case manager (Losavio or Sanidad) and they will make contact with parent/guardian also; 15 unexcused absences= Submit all forms of parent communication concerning attendance to the ESE case manager. At that time the ESE case manager will complete the paper work for an IEP attendance meeting. Mrs. Dean and Mrs. Aivazis will help to complete the proper paperwork if notified.

Finally our Parent Liaison from the district, Neville Schouburgh, will touch base with all students who fall into the area of attendance concerns and provide supports and resources to families as needed through parent education.

In regards to Referrals and Suspensions we are working closely with these students and teachers on positive replacement behaviors. Students with multiple referrals and suspensions we will complete contracts with them with positive reinforcements as they are working towards positive points.

Family and Community Involvement

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

Will the school use its PIP to satisfy this question?

Yes

PIP Link

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

Description

Increase parental involvement in PTO and SAC.
Increase parental involvement through the use of Academic Parent Teacher Teams in grades K, 1 and 2.

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

At Friendship Elementary we will continue the process of Academic Parent Teacher Teams to promote parent education in Grades K-2, as well as add in our new VPK Unit to the program. Parents will be invited in three times this school year to receive data specific to their child, set goals for their child and the be taught specific educational strategies to use with their child depending on their academic process. Another new initiative will be the full implementation of the OLWEUS Anti-Bullying Program in Grades 3-5.

Effective Leadership

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

School Leadership Team

Membership:

Name	Title
Aivazis, Jessica	Assistant Principal
Martoral, Maria	Principal
Vega, Issella	Instructional Coach
Dowdell, Tricia	Instructional Coach
Fernandez-Pardo, Valerie	Teacher, K-12
Petrunic, Kim	Teacher, K-12

Duties

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

The school-based MTSS leadership team identifies school based resources (both materials and personnel) to determine the continuum of academic and behavioral supports available to students at the individual school site. Academic and behavioral data are considered in order to determine priorities and functions of other existing teams (e.g., Problem Solving Teams, Behavior Leadership Teams, and Professional Learning Communities). The Problem Solving process (i.e., Problem Identification, Analysis of Problem, Intervention Implementation and Response to Intervention) is used as the way of work of all teams and not just for individual student concerns. Adherence to the Problem Solving process ensures that individual, class-wide, and school-wide issues are addressed systematically with data; that interventions (supports) are tiered to the targeted problems; and that a plan is in place to monitor progress.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s)

responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

The school improvement plan is data driven and focuses on areas of school- based need for both specific content areas as well as specific student populations. Similarly, MTSS is a data-driven framework that seeks to find solutions/resources matched in intensity to student need in academic and behavioral areas. The MTSS framework follows the district's four-step problem solving process, with RtI as an integral component of the process. As a result, the school improvement plan is based on a strategic analysis of data, and identified resources (as identified by the MTSS school based leadership team) are matched to the needs of the students/schools. Building the SIP within the context of MTSS results in the school determining the areas of most significant need and, as importantly, enables the school to develop a plan that can be addressed based on existing resources.

Title I, Part A
Under Title I Part A our school works with outside agencies that provide specific services to targeted children and their families. These organizations team with our school to provide specific services to students, parents, and staff, including all special needs groups. It is the expectation of those involved in these partnerships that the activities and services will benefit the students by providing the children served with the support, tools, and materials they need to be ready to learn as they move down the appropriate path to graduation.

Programs supported by Title I at FRIENDSHIP include:

- Math Coach and Reading Coach for the purpose of comprehensive staff development
- Reading Intervention Teacher to provide interventions for students in need via a push-in model
- Parent Paraprofessional and Parent Education Liaison to provide as a support to teachers, parents and community involvement
- After school Tutoring bus
- Saturday Tutoring with Gift of Time Funds
- Supplemental materials and supplies needed to close the achievement gap
- Supplemental funds for ongoing staff development as determined by the results of FSA data
- Parent To Kids workshops to teach literacy skills to parents so they can help their children to become better readers

Title I, Part C- Migrant

The District Migrant Education Program Coordinator, Migrant Advocates and Migrant Recruiters work together to provide services and support to the migrant students and their parents. The MEP Coordinator works with Title I and other programs to ensure student needs are met. The Migrant Education Program provides the following:

- Academic Assistance through credit accrual/recovery, tutoring, and summer school
- Translation Services for parent/teacher conferences
- Parental support through parent/kid activity nights and workshops on school success in English & Spanish.
- Migrant Parent Advisory Council (MPAC)
- Medical Assistance through referrals to outside community agencies
- Food Assistance through referrals to food assistance programs

Title I, Part D

The district receives funds to support the N & D programs to accelerate the rate of student achievement and close the achievement gaps for students in these programs. Services are coordinated with district DJJ and Neglected programs. Students are transitioned from DJJ centers back into the district schools with a transition plan to ensure academic and social success.

Title II

The district receives federal funds to provide access to Professional Development activities for public and private school teachers and principals in the core subject areas to ensure quality instruction and student success.

Title III

The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently monitor the

progress of ELL students to identify specific needs, as well as target interventions and enrichment's that ensure the appropriate pathway toward graduation.

Title X- Homeless

The school works closely with Pam Woods, Title X Coordinator, to ensure that homeless students have the materials and resources they need to be successful.

Supplemental Academic Instruction (SAI)

The district provides remedial and supplemental instructional resources to students who fail to meet performance levels.

Violence Prevention Programs

The school offers the following non-violence and anti-drug programs:

- Student Mentoring Program
- Peer Mediation Program
- Crisis Training Program
- Suicide Prevention Program
- Bullying Program

Nutrition Programs

"FRIENDSHIP" offers a variety of nutrition programs including:

- Free Universal Breakfast
- Free and Reduced Meal Plan
- Free Universal Dinner
- Wellness Policy School Plan
- Personal Fitness classes

Housing Programs

N/A

Head Start

The District, in conjunction with the Head Start agency serving the community, coordinates efforts to promote continuity of services and effective transitions for children and their families. These include:

- Providing the opportunity for ongoing channels of communication with Head Start to facilitate coordination of programs and for shared expectations for children's learning and development as the children transition to elementary school.
- Assisting in the development of a systematic procedure for transferring, with parental consent, Head Start program records, for each participating child to the school in which such child will enroll.
- Collaborating and participating in joint Professional Development, including transition-related training for school staff and Head Start staff when feasible.
- Coordinating the services being provided by Head Start with services in elementary schools.
- Providing to the Head Start agency local public school policies, kindergarten registration and other relevant information to ease the transition of children and families from Head Start.

Adult Education

N/A

Career and Technical Education

N/A

Job Training

"FRIENDSHIP" offers students' career awareness opportunities through Jr. Achievement programs, job shadowing opportunities, guest speakers from business and industry, and field trips to business and industry locations.

School Advisory Council (SAC)

Membership:

Name	Stakeholder Group
Marisel Justiniano-Ortiz	Parent
Angela Moore	Parent
Michael Putkowski	Parent
Omar Cardona	Teacher
Jessica Aivazis	Principal
Maria Martoral	Principal
Tammy Fagg	Parent
Jennifer Nieves	Education Support Employee
Pastor William Bradley	Business/Community

Duties

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

Our school Leadership Team went to a district provided training in June 2015 to evaluate the effectiveness of last years school improvement plan. To do this we were provided with data in the following areas: Early Warning Systems, District VLT Data, District VMT Data, District Science Data, and Quarterly Discipline Data.

We met again on August 17 & 26, 2015 to begin planning for our presentation to the Faculty on September 2, 2015 for their input and further discussion. Finally these results were then shared at our first School Advisory Council meeting on September 8, 2015. At this time the following steps were completed with our SAC Members, also they were provided with an opportunity to do the following:

1. Timeline for the School Improvement Plan was discussed.
2. The SAC was shared the SIP goal for the previous year, as well as the new goal as created by our Leadership team and improved by our faculty during a faculty meeting: We will implement strategies to increase student engagement with an emphasis on the use of instructional technology. SAC members then had an opportunity for input to this goal.
3. Next a discussion continued in regards to looking at our Data Accountability Report, as well as suggestions from members of our SAC.

Development of this school improvement plan

The SAC met to review school data. During this meeting, SAC members identified barriers and resources available at the school. SAC members discussed strategies that would be effective at Friendship Elementary. Throughout the school year our SAC will assist with the monitoring and review of our school-wide data to provide additional input on our priorities, goals and strategies.

Preparation of the school's annual budget and plan

Our school principal shared items in our annual budget with members of our SAC. Throughout the school year the School Advisory Council will receive updates on the school's budget, spending and progress indicators at our monthly meetings.

Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

SAC funds will be utilized to assist teachers with implementing the strategies outlined in the school improvement plan. The amount projected will be based on the amount received. Last year we ended with a balance of \$. Currently we have a total balance of \$ in our school improvement account.

Throughout the school year faculty and staff may submit request for school improvement funds for projects relevant to support of our school improvement goals. Each request will then be evaluated by the School Advisory Council and voted upon for approval.

Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

Literacy Leadership Team (LLT)

Membership:

Name	Title
Martoral, Maria	Principal
Aivazis, Jessica	Assistant Principal
Dowdell, Tricia	Instructional Coach
Vega, Issella	Instructional Coach
Fernandez-Pardo, Valerie	Teacher, K-12
Petrunic, Kim	Teacher, K-12

Duties

Describe how the LLT promotes literacy within the school

The major initiative of the LLT will be the implementation of research based best practices to accelerate ELL & ESE students in meeting AMO (Annual Measurable Objectives) targets. The second major initiative will be the use of high yield strategies to assist with the implementation of the Florida State Standards..

Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Friendship Elementary provides through our faculty meetings times for input from teachers in regards to the school based decision making process. Teachers are also provided with a one hour Professional Learning Community time once a week to work collaboratively as a grade level and also with district personnel to focus on student data. Also the faculty members at Friendship are provided with times for Data Articulation and Data Chats to ensure that all voices are heard and students are progressing in all academic areas several times throughout the year.

Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

New Teacher Meetings (Bobcat Cubs); Person Responsible- Principal, Assistant Principal, and Coaches
 Leadership Opportunities; Person Responsible- Administration and Coaches
 Professional Development/Book Studies; Person Responsible- Administration and Coaches
 Professional Learning Communities; Person Responsible- Administration and Coaches
 Student Showcase/Acknowledgement (Positive Referrals, Bobcat Bucks, Safety Patrol, Honor Roll);
 Person Responsible- Administration, Coaches and Behavior Leadership Team

Promotion of School (brochures, school website, school newsletter, Connect Ed); Person Responsible- Administration and Website Administrator
Community and Business Partners; Person Responsible- Administration and Parent Liaison
Participation in District Job Fair; Person Responsible- Administration

Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

All new teachers to teaching are a part of the districts E3 training and paired with a district PAR teacher for formal mentoring and coaching support. In addition our school has the 'Bobcat Cubs' which is a mentoring group comprised of all new and second year teachers to Friendship Elementary. This group is facilitated by the Principal, Assistant Principal, Math Coach, Reading Coach, and Peer Assistance Review Teacher. This group meets bi-weekly to discuss issues that are pertinent for new teachers at the time it is needed. Friendship has a Math and Reading Coach that provide intensive modeling, professional development, coaching, and feedback to our new teachers. Friendship has a tiered system of teacher support, similar to the RTI model for students. Teachers in Level 3 receive 3 to 5 coaching visits per week. Teachers in Tier 2 receive 2 to 3 coaching visits per week. Teachers in Level 1 receive 1 coaching visit per week. After each visit, quality feedback is provided to the teachers.

First Year Teacher- Christina Clements; Mentor- Tricia Dowdell; Mentor is an experienced primary teacher and Reading Coach.

First Year Teacher- Joan Claypool; Mentor- Tricia Dowdell; Mentor is an experienced primary teacher and Reading Coach.

First Year Teacher- Leanne Montgomery; Mentor- Issella Vega; Mentor is an experienced intermediate teacher, Educational Leadership Candidate, and Math Coach.

First Year Teacher- Michele Brown; Mentor- Issella Vega; Mentor is an experienced intermediate teacher, Educational Leadership Candidate, and Math Coach.

First Year Teacher- Kylie Quigley; Mentor- Christina Moll; Mentor is an experienced ESE teacher.

Second Year Teacher- Sarah Enos; Mentor- Tricia Dowdell; Mentor is an experienced primary teacher and Reading Coach.

Second Year Teacher- Mackenzie Fay; Mentor- Tricia Dowdell; Mentor is an experienced primary teacher and Reading Coach.

Second Year Teacher- Kim Petrunic; Mentor- Tricia Dowdell; Mentor is an experienced primary teacher and Reading Coach.

Second Year Teacher- Michelle Maclin; Mentor- Issella Vega; Mentor is an experienced intermediate teacher, Educational Leadership Candidate, and Math Coach.

Second Year Teacher- Elaina Hempe; Mentor- Issella Vega; Mentor is an experienced intermediate teacher, Educational Leadership Candidate, and Math Coach.

Ambitious Instruction and Learning

Instructional Programs and Strategies

Instructional Programs

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

All teachers at Friendship Elementary receive training on the Volusia County Curriculum Maps, which align to the Florida standards, as well as training on resources and assessments. Time is used during Faculty Meetings, Early Release Professional Development and Professional Learning Communities to ensure that teachers are teaching the state approved standards. This is and will be evidenced through Professional Learning Communities, Coaching Cycles, Walk-Throughs, Scheduled Observations, and Unscheduled Observations during the 2015-2016 school year.

Instructional Strategies

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

At the end of the previous school year we take time to look at our Master Schedule and look at ways the schedule was effective and efficient to meet the needs of our school. At this time we collaborate across the grade levels, with the Math and Reading Coach, ESOL and ESE teachers to create a schedule to meet the needs of the various and diverse needs of the students on our campus. Then we look at our student data in Kindergarten through Fourth Grade to group our students in their new classes, making sure to spread the students out based on behavioral and academic needs. At the beginning of the school year the teachers are provided from our Problem Solving Team chair a list of all students who are currently going through the PST process for academics, behavior or both and where they are at in the process. Our ESE teachers take the time to collaborate with the classroom teachers, giving them copies of IEP's, accommodations and modifications for each student that they service. Our ESOL teacher also provides strategies to the classroom teachers and helps to identify students in the ESOL program.

Once the school year begins teachers are provided staff development in areas such as Differentiated Instruction, the Gradual Release Model, Kagan Structures, Success Maker, Waterford and other programs to assist with providing the students with differentiated instruction at their level.

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year: 10,800

Plus One Hour of Instruction

Strategy Rationale

Friendship Elementary is a Plus One school due to our high poverty status in Volusia County ranking us as the 6th highest need school in the District.

Strategy Purpose(s)

- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Martoral, Maria, mmartora@volusia.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

We use the following assessments to analyze the effectiveness of our extra hour of instruction: FAIR data(if available), District Interim's, FCAT 2.0 in Science and the Florida State Assessment in the areas of Reading, Writing and Math.

Strategy: Extended School Day

Minutes added to school year:

Strategy Rationale

Strategy Purpose(s)

- Core Academic Instruction

Person(s) responsible for monitoring implementation of the strategy

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Strategy: Extended School Day

Minutes added to school year: 1,800

NES and LES ELL students in grades K-5 will work on developing language skills using Imagine Learning computer based program.

Strategy Rationale

To increase students listening, speaking, reading and writing skills in English.

Strategy Purpose(s)

- Enrichment

Person(s) responsible for monitoring implementation of the strategy

Fernandez-Pardo, Valerie, vferman1@volusia.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Data from the Imagine Learning computer based program will be collected by the tutor and analyzed by the district ELL coordinator.

Strategy: Extended School Day

Minutes added to school year: 1,800

STAR Tutoring in ELA or Math

Strategy Rationale

Students in grades 3, 4 and 5 who scored a level 1 based on VLT's and VMT's from the 2014-2015 school year will be part of the blended learning program using the iReady computer based program.

Strategy Purpose(s)

""

Person(s) responsible for monitoring implementation of the strategy

Fernandez-Pardo, Valerie, vfernan1@volusia.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Data will be collected monthly on the standards based assessment on iReady and reviewed by the facilitator, administration and district liaison.

Strategy: After School Program

Minutes added to school year: 600

National Elementary Honor Society

Strategy Rationale

Enrichment opportunities for students in Grades 4 and 5 through Community Involvement Projects

Strategy Purpose(s)

""

Person(s) responsible for monitoring implementation of the strategy

Petrunic, Kim, kepetrun@volusia.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

Pre and Post Test to analyze students knowledge of community involvement.

Strategy: Weekend Program

Minutes added to school year: 1,440

Bobcat Tutoring

Strategy Rationale

To increase student achievement in the areas of Reading, Writing, Math and Science to students in grades 3, 4 and 5.

Strategy Purpose(s)

""

Person(s) responsible for monitoring implementation of the strategy

Vega, Issella, ivega@volusia.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

We use the following assessments to analyze the effectiveness of our extra hour of instruction: FAIR data(if available), District Interim's, FCAT 2.0 in Science and the Florida State Assessment in the areas of Reading, Writing and Math.

Student Transition and Readiness

PreK-12 Transition

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

The District, in conjunction with the local Head Start agency, Early Learning Coalition, VPK Sites and other local pre-school facilities, coordinates efforts to promote continuity of services and effective transitions for children and their families. These include:

- Providing the opportunity for ongoing communication between agencies to facilitate coordination of programs and shared expectations for children's learning and development as the children transition to elementary school.
- Collaborating and participating in joint professional development, including transition-related training for school staff and pre-school staff when feasible.
- Utilizing pre-school assessments to monitor readiness skills for students transitioning from pre-school to kindergarten.
- Providing to the pre-school agencies local public school policies, kindergarten registration, kindergarten orientation and other relevant information to ease the transition of children and families.

College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

N/A

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

N/A

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

N/A

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

N/A

Needs Assessment

Problem Identification

Data to Support Problem Identification

Portfolio Selection

Portfolio selection is not required by the Florida Department of Education but is offered as a tool for needs assessment.

Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

.

Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying “why” or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

Problem Solving Key

G = Goal

B =
Barrier

S = Strategy

1 = Problem Solving Step  S123456 = Quick Key

Strategic Goals Summary

- G1.** If all participants actively engage in PLCs with fidelity to grow professionally, then student achievement in all content areas at Friendship Elementary School will increase.

Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

G1. If all participants actively engage in PLCs with fidelity to grow professionally, then student achievement in all content areas at Friendship Elementary School will increase. 1a

G064954

Targets Supported 1b

Indicator	Annual Target
FCAT 2.0 Science Proficiency	75.0
FSA - English Language Arts - Proficiency Rate	60.0
FSA - Mathematics - Proficiency Rate	60.0

Resources Available to Support the Goal 2

- Available Professional Development
- Intranet
- Curriculum Maps
- Office 365
- Science Lab
- District Writing Specialist
- Math Coach
- Reading Coach
- District Reading Specialist
- Academic Parent Teacher Teams- Grades VPK, K, 1 & 2
- Instructional Technology
- Team Collaboration
- Interactive Student Notebook's
- Eduphoria
- Success Maker
- District Assessments
- Online Resources: Khan Academy; Manga High; LearnZillion; Tween Tribune; Haiku; Edmodo
- Thinking Maps
- Manipulatives
- Media Specialist
- One hour PLC time weekly in the Master Schedule
- Programs that collect data: Waterford, SIPPs, Success Maker, Learning A-Z, Acaletics
- Leadership Team
- Solution Tree Professional Development on 9/21/15
- Brain pop
- Ready Math Practice Problem Solving- Grade 4
- Triumph Jump Start- Grade 5 Science

Targeted Barriers to Achieving the Goal 3

- Collaboration Time with Colleagues
- Lack of knowledge regarding resources
- Materials and Resources for Math, ELA & Science

Plan to Monitor Progress Toward G1. 8

Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data

Person Responsible

Maria Martoral

Schedule

Daily, from 8/18/2015 to 6/9/2016

Evidence of Completion

Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data, State Assessments (FSA ELA, FSA Math and FCAT Science)

Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

Problem Solving Key

G = Goal **B** =
Barrier **S** = Strategy

1 = Problem Solving Step  S123456 = Quick Key

G1. If all participants actively engage in PLCs with fidelity to grow professionally, then student achievement in all content areas at Friendship Elementary School will increase. **1**

 G064954

G1.B1 Collaboration Time with Colleagues **2**

 B167577

G1.B1.S1 PLC Professional Development **4**

 S186140

Strategy Rationale

Professional development opportunities for staff to promote the effective PLC's.

Action Step 1 **5**

PLC Norms- Teachers will be provided training on how to create the norms for running PLC's in grades K-5. These norms will be reviewed at the beginning and ending of each PLC Meeting. PLC Norms will be reviewed midway through the year to decide if they need to be adjusted.

Person Responsible

Tricia Dowdell

Schedule

On 9/3/2015

Evidence of Completion

Teams created PLC Norms to be used at each PLC Meeting the attend.

Action Step 2 5

Solution Tree PLC Training- A consultant from Solution Tree provided a 6 hour professional development training to all instructional staff.

Person Responsible

Maria Martoral

Schedule

On 9/21/2015

Evidence of Completion

Agenda, Sign In Sheets, Action Plan

Action Step 3 5

Vertical Articulations- This will occur during Early Release Professional Development's and Faculty Meeting times with all instructional staff. Instructional staff will be able to meet with the grade level below and above them to share their curriculum and instructional strategies.

Person Responsible

Issella Vega

Schedule

Monthly, from 8/18/2015 to 6/9/2016

Evidence of Completion

PLC Notes; Sign In Sheets

Action Step 4 5

Learning Walks- Teachers will have an opportunity to do vertical visitations to observe either the ELA or Math Block to target specific best practices in ELA or MATH.

Person Responsible

Tricia Dowdell

Schedule

Monthly, from 11/2/2015 to 6/9/2016

Evidence of Completion

Learning Walk Template provided by Dr. Julie Smith.

Plan to Monitor Fidelity of Implementation of G1.B1.S1 6

All grade level PLC's will be monitored weekly for fidelity.

Person Responsible

Maria Martoral

Schedule

Weekly, from 9/22/2015 to 6/9/2016

Evidence of Completion

Walk-Throughs, PLC Agendas, PLC Notes

Plan to Monitor Effectiveness of Implementation of G1.B1.S1 7

All grade level PLC's will be monitored weekly for fidelity.

Person Responsible

Maria Martoral

Schedule

Weekly, from 9/22/2015 to 6/9/2016

Evidence of Completion

Walk-Throughs, PLC Agendas, PLC Notes

G1.B2 Lack of knowledge regarding resources **2**

 B167578

G1.B2.S1 Professional Development **4**

 S186385

Strategy Rationale

Provide professional development opportunities for instructional staff on programs and resources available for use in their classrooms.

Action Step 1 **5**

Ready Reading, Ready Writing- Teachers were trained on a new instructional program to be used during the ELA block of time in Reading and Writing.

Person Responsible

Tricia Dowdell

Schedule

On 9/16/2015

Evidence of Completion

Power Point, Agenda, Sign In Sheets

Action Step 2 **5**

Success Maker- New instructional program training on how to implement into the classrooms in ELA and Math.

Person Responsible

Tricia Dowdell

Schedule

On 9/18/2015

Evidence of Completion

Sign In Sheets

Action Step 3 5

Waterford- Program changes for ELA and Math/Science program and how to implement in the classroom.

Person Responsible

Tricia Dowdell

Schedule

On 9/9/2015

Evidence of Completion

Power Point, Agenda, Sign In Sheets

Action Step 4 5

IXL- Teachers will be provided training on a child friendly Common Core aligned Math resource that provides students with additional practice on content material covered during instruction. Data derived from reporting is beneficial in establishing small groups for targeted intervention and remediation.

Person Responsible

Issella Vega

Schedule

On 10/2/2015

Evidence of Completion

Agenda and Sign In Sheets

Action Step 5 5

ACALETICS Materials and Training- Discussion of techniques and strategies to implement ACALETICS to fidelity. Usage of Quick Pics explanations and model of a lesson provided by ACALETICS representative.

Person Responsible

Issella Vega

Schedule

On 9/17/2015

Evidence of Completion

Agenda, Sign In Sheet

Action Step 6 5

Verticle Unconferencing- ERPD Training- The unconference* format creates space for peer-to-peer learning, collaboration and creativity.

Person Responsible

Tricia Dowdell

Schedule

On 11/4/2015

Evidence of Completion

Agenda and Sign In Sheets

Action Step 7 5

Blended Learning- Teachers will gain an understanding of how to integrate technology into their classroom. This tool will lead to project based learning activities for students.

Person Responsible

Tricia Dowdell

Schedule

On 12/9/2015

Evidence of Completion

Agenda, Sign In Sheets

Action Step 8 5

Reading Intervention Training- Teachers will be trained in instructional materials to use in their Intervention Block. They will be provided with a step by step manual.

Person Responsible

Tricia Dowdell

Schedule

On 9/17/2015

Evidence of Completion

Instructional Staff in Grades 2-5

Action Step 9 5

SIPPs- Teachers will receive training in the best practices of SIPPs implementation.

Person Responsible

Tricia Dowdell

Schedule

On 10/30/2015

Evidence of Completion

Schedule, Sign In Sheet

Action Step 10 5

Academic Parent Teacher Teams- This training will provide teachers with the training and materials necessary to create an APTT parent meeting presentation.

Person Responsible

Tricia Dowdell

Schedule

On 10/7/2015

Evidence of Completion

Agenda, Sign In Sheets, Conferences with Parents

Action Step 11 5

OLWEUS Bully Prevention Program- Introduction to the OLWEUS program and how to successfully implement into the classrooms in grades 3-5.

Person Responsible

Jessica Aivazis

Schedule

Monthly, from 8/20/2015 to 10/7/2015

Evidence of Completion

Agenda, Sign In Sheets, Lesson Plans

Action Step 12 5

Bobcat Cubs- This is a monthly meeting for New and Second Year teachers to Friendship Elementary. Topics of discussion include: How to conference with parents; Problem Solving Team Process; Deliberate Practice Plan development; One Hour Child Abuse Training; and Thinking Maps.

Person Responsible

Jessica Aivazis

Schedule

Monthly, from 8/10/2015 to 6/9/2016

Evidence of Completion

Agendas, Sign In Sheets

Plan to Monitor Fidelity of Implementation of G1.B2.S1 6

Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data

Person Responsible

Maria Martoral

Schedule

Daily, from 8/18/2015 to 6/9/2016

Evidence of Completion

Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data

Plan to Monitor Effectiveness of Implementation of G1.B2.S1 7

Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data

Person Responsible

Maria Martoral

Schedule

Daily, from 8/18/2015 to 6/9/2016

Evidence of Completion

Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data

G1.B9 Materials and Resources for Math, ELA & Science 2

 B167585

G1.B9.S1 Provide materials and resources to teachers and students to use in Math, ELA & Science to use at school or in the home setting. 4

 S192698

Strategy Rationale

To promote student academic growth in Math, ELA and Science.

Action Step 1 5

Purchase Math, ELA and Science materials for low income families to use in the home.

Person Responsible

Issella Vega

Schedule

Monthly, from 8/24/2015 to 6/7/2016

Evidence of Completion

A checklist will be signed by the students when they receive the materials provided.

Action Step 2 5

Purchase Math, ELA and Science materials for teachers to use in their classrooms with their students.

Person Responsible

Issella Vega

Schedule

Monthly, from 8/18/2015 to 6/9/2016

Evidence of Completion

A copy of the inventory sheet will be kept on file for items provided to teachers to use.

Appendix 1: Implementation Timeline

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.A1	PLC Norms- Teachers will be provided training on how to create the norms for running PLC's in grades K-5. These norms will be reviewed at the beginning and ending of each PLC Meeting. PLC Norms will be reviewed midway through the year to decide if they need to be adjusted.	Dowdell, Tricia	9/1/2015	Teams created PLC Norms to be used at each PLC Meeting the attend.	9/3/2015 one-time
G1.B2.S1.A1	Ready Reading, Ready Writing- Teachers were trained on a new instructional program to be used during the ELA block of time in Reading and Writing.	Dowdell, Tricia	9/16/2015	Power Point, Agenda, Sign In Sheets	9/16/2015 one-time
G1.B9.S1.A1	Purchase Math, ELA and Science materials for low income families to use in the home.	Vega, Issella	8/24/2015	A checklist will be signed by the students when they receive the materials provided.	6/7/2016 monthly
G1.B1.S1.A2	Solution Tree PLC Training- A consultant from Solution Tree provided a 6 hour professional development training to all instructional staff.	Martoral, Maria	9/21/2015	Agenda, Sign In Sheets, Action Plan	9/21/2015 one-time
G1.B2.S1.A2	Success Maker- New instructional program training on how to implement into the classrooms in ELA and Math.	Dowdell, Tricia	9/1/2015	Sign In Sheets	9/18/2015 one-time
G1.B9.S1.A2	Purchase Math, ELA and Science materials for teachers to use in their classrooms with their students.	Vega, Issella	8/18/2015	A copy of the inventory sheet will be kept on file for items provided to teachers to use.	6/9/2016 monthly
G1.B1.S1.A3	Vertical Articulations- This will occur during Early Release Professional Development's and Faculty Meeting times with all instructional staff. Instructional staff will be able to meet with the grade level below and above them to share their curriculum and instructional strategies.	Vega, Issella	8/18/2015	PLC Notes; Sign In Sheets	6/9/2016 monthly

Volusia - 6851 - Friendship Elementary School - 2015-16 SIP
Friendship Elementary School

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B2.S1.A3	Waterford- Program changes for ELA and Math/Science program and how to implement in the classroom.	Dowdell, Tricia	9/9/2015	Power Point, Agenda, Sign In Sheets	9/9/2015 one-time
G1.B2.S1.A4	IXL- Teachers will be provided training on a child friendly Common Core aligned Math resource that provides students with additional practice on content material covered during instruction. Data derived from reporting is beneficial in establishing small groups for targeted intervention and remediation.	Vega, Issella	9/28/2015	Agenda and Sign In Sheets	10/2/2015 one-time
G1.B1.S1.A4	Learning Walks- Teachers will have an opportunity to do vertical visitations to observe either the ELA or Math Block to target specific best practices in ELA or MATH.	Dowdell, Tricia	11/2/2015	Learning Walk Template provided by Dr. Julie Smith.	6/9/2016 monthly
G1.B2.S1.A5	ACALETICS Materials and Training- Discussion of techniques and strategies to implement ACALETICS to fidelity. Usage of Quick Pics explanations and model of a lesson provided by ACALETICS representative.	Vega, Issella	9/15/2015	Agenda, Sign In Sheet	9/17/2015 one-time
G1.B2.S1.A6	Verticle Unconferencing- ERPD Training- The unconference* format creates space for peer-to-peer learning, collaboration and creativity.	Dowdell, Tricia	11/4/2015	Agenda and Sign In Sheets	11/4/2015 one-time
G1.B2.S1.A7	Blended Learning- Teachers will gain an understanding of how to integrate technology into their classroom. This tool will lead to project based learning activities for students.	Dowdell, Tricia	12/9/2015	Agenda, Sign In Sheets	12/9/2015 one-time
G1.B2.S1.A8	Reading Intervention Training- Teachers will be trained in instructional materials to use in their Intervention Block. They will be provided with a step by step manual.	Dowdell, Tricia	9/15/2015	Instructional Staff in Grades 2-5	9/17/2015 one-time
G1.B2.S1.A9	SIPPs- Teachers will receive training in the best practices of SIPPs implementation.	Dowdell, Tricia	10/1/2015	Schedule, Sign In Sheet	10/30/2015 one-time
G1.B2.S1.A10	Academic Parent Teacher Teams- This training will provide teachers with the training and materials necessary to create an APTT parent meeting presentation.	Dowdell, Tricia	10/7/2015	Agenda, Sign In Sheets, Conferences with Parents	10/7/2015 one-time
G1.B2.S1.A11	OLWEUS Bully Prevention Program- Introduction to the OLWEUS program and how to successfully implement into the classrooms in grades 3-5.	Aivazis, Jessica	8/20/2015	Agenda, Sign In Sheets, Lesson Plans	10/7/2015 monthly
G1.B2.S1.A12	Bobcat Cubs- This is a monthly meeting for New and Second Year teachers to Friendship Elementary. Topics of discussion include: How to conference with parents; Problem Solving Team Process; Deliberate Practice Plan development; One Hour Child Abuse Training; and Thinking Maps.	Aivazis, Jessica	8/10/2015	Agendas, Sign In Sheets	6/9/2016 monthly
G1.MA1	Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data	Martoral, Maria	8/18/2015	Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data, State Assessments (FSA ELA, FSA Math and FCAT Science)	6/9/2016 daily

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B1.S1.MA1	All grade level PLC's will be monitored weekly for fidelity.	Martoral, Maria	9/22/2015	Walk-Throughs, PLC Agendas, PLC Notes	6/9/2016 weekly
G1.B1.S1.MA1	All grade level PLC's will be monitored weekly for fidelity.	Martoral, Maria	9/22/2015	Walk-Throughs, PLC Agendas, PLC Notes	6/9/2016 weekly
G1.B2.S1.MA1	Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data	Martoral, Maria	8/18/2015	Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data	6/9/2016 daily
G1.B2.S1.MA1	Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data	Martoral, Maria	8/18/2015	Walk-Throughs, Classroom Observations, Lesson Plans, PLC Agenda and Notes, Assessment Data	6/9/2016 daily

Appendix 2: Professional Development and Technical Assistance Outlines

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

Professional Development Opportunities

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

G1. If all participants actively engage in PLCs with fidelity to grow professionally, then student achievement in all content areas at Friendship Elementary School will increase.

G1.B1 Collaboration Time with Colleagues

G1.B1.S1 PLC Professional Development

PD Opportunity 1

Solution Tree PLC Training- A consultant from Solution Tree provided a 6 hour professional development training to all instructional staff.

Facilitator

Susan Huff

Participants

All instructional staff

Schedule

On 9/21/2015

G1.B2 Lack of knowledge regarding resources

G1.B2.S1 Professional Development

PD Opportunity 1

Ready Reading, Ready Writing- Teachers were trained on a new instructional program to be used during the ELA block of time in Reading and Writing.

Facilitator

Paige Jerome

Participants

Instructional Staff 2nd-5th, ESE and Intervention

Schedule

On 9/16/2015

PD Opportunity 2

Success Maker- New instructional program training on how to implement into the classrooms in ELA and Math.

Facilitator

Jamie Haynes

Participants

Instructional Staff 3rd-5th, ESE, Intervention, Coaches, and Administration

Schedule

On 9/18/2015

PD Opportunity 3

Waterford- Program changes for ELA and Math/Science program and how to implement in the classroom.

Facilitator

Jamie Haynes

Participants

Instructional Staff in VPK, and K-2nd

Schedule

On 9/9/2015

PD Opportunity 4

Verticle Unconferencing- ERPD Training- The unconference* format creates space for peer-to-peer learning, collaboration and creativity.

Facilitator

Tricia Dowdell

Participants

All Instructional Staff

Schedule

On 11/4/2015

PD Opportunity 5

Blended Learning- Teachers will gain an understanding of how to integrate technology into their classroom. This tool will lead to project based learning activities for students.

Facilitator

Melanie Kestory

Participants

All Instructional Staff

Schedule

On 12/9/2015

PD Opportunity 6

Academic Parent Teacher Teams- This training will provide teachers with the training and materials necessary to create an APTT parent meeting presentation.

Facilitator

Tricia Dowdell

Participants

Instructional Staff in VPK-2nd Grade

Schedule

On 10/7/2015

PD Opportunity 7

OLWEUS Bully Prevention Program- Introduction to the OLWEUS program and how to successfully implement into the classrooms in grades 3-5.

Facilitator

Jessica Aivazis

Participants

Instructional Staff in 3-5 Grade

Schedule

Monthly, from 8/20/2015 to 10/7/2015

Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

Budget

Budget Data

1	G1.B1.S1.A1	PLC Norms- Teachers will be provided training on how to create the norms for running PLC's in grades K-5. These norms will be reviewed at the beginning and ending of each PLC Meeting. PLC Norms will be reviewed midway through the year to decide if they need to be adjusted.				\$0.00
2	G1.B1.S1.A2	Solution Tree PLC Training- A consultant from Solution Tree provided a 6 hour professional development training to all instructional staff.				\$7,150.00
	Function	Object	Budget Focus	Funding Source	FTE	2015-16
			6851 - Friendship Elementary School	Other		\$7,150.00
			<i>Notes: Paid for out of EDEP</i>			
3	G1.B1.S1.A3	Vertical Articulations- This will occur during Early Release Professional Development's and Faculty Meeting times with all instructional staff. Instructional staff will be able to meet with the grade level below and above them to share their curriculum and instructional strategies.				\$0.00
4	G1.B1.S1.A4	Learning Walks- Teachers will have an opportunity to do vertical visitations to observe either the ELA or Math Block to target specific best practices in ELA or MATH.				\$0.00
5	G1.B2.S1.A1	Ready Reading, Ready Writing- Teachers were trained on a new instructional program to be used during the ELA block of time in Reading and Writing.				\$2,159.85
	Function	Object	Budget Focus	Funding Source	FTE	2015-16
			6851 - Friendship Elementary School	Title I Part A		\$2,159.85
			<i>Notes: Provide parent education on reading strategies to reinforce at home and child care.</i>			
6	G1.B2.S1.A10	Academic Parent Teacher Teams- This training will provide teachers with the training and materials necessary to create an APTT parent meeting presentation.				\$0.00
7	G1.B2.S1.A11	OLWEUS Bully Prevention Program- Introduction to the OLWEUS program and how to successfully implement into the classrooms in grades 3-5.				\$0.00
8	G1.B2.S1.A12	Bobcat Cubs- This is a monthly meeting for New and Second Year teachers to Friendship Elementary. Topics of discussion include: How to conference with parents; Problem Solving Team Process; Deliberate Practice Plan development; One Hour Child Abuse Training; and Thinking Maps.				\$0.00
9	G1.B2.S1.A2	Success Maker- New instructional program training on how to implement into the classrooms in ELA and Math.				\$0.00

Budget Data

10	G1.B2.S1.A3	Waterford- Program changes for ELA and Math/Science program and how to implement in the classroom.				\$0.00
11	G1.B2.S1.A4	IXL- Teachers will be provided training on a child friendly Common Core aligned Math resource that provides students with additional practice on content material covered during instruction. Data derived from reporting is beneficial in establishing small groups for targeted intervention and remediation.				\$0.00
12	G1.B2.S1.A5	ACALETICS Materials and Training- Discussion of techniques and strategies to implement ACALETICS to fidelity. Usage of Quick Pics explanations and model of a lesson provided by ACALETICS representative.				\$13,645.00
	Function	Object	Budget Focus	Funding Source	FTE	2015-16
			6851 - Friendship Elementary School	Title I Part A		\$13,645.00
			<i>Notes: Notes</i>			
13	G1.B2.S1.A6	Verticle Unconferencing- ERPD Training- The unconference* format creates space for peer-to-peer learning, collaboration and creativity.				\$0.00
14	G1.B2.S1.A7	Blended Learning- Teachers will gain an understanding of how to integrate technology into their classroom. This tool will lead to project based learning activities for students.				\$0.00
15	G1.B2.S1.A8	Reading Intervention Training- Teachers will be trained in instructional materials to use in their Intervention Block. They will be provided with a step by step manual.				\$0.00
16	G1.B2.S1.A9	SIPPs- Teachers will receive training in the best practices of SIPPs implementation.				\$0.00
17	G1.B9.S1.A1	Purchase Math, ELA and Science materials for low income families to use in the home.				\$998.00
	Function	Object	Budget Focus	Funding Source	FTE	2015-16
			6851 - Friendship Elementary School	Title X, Part C (Homeless)		\$998.00
			<i>Notes: Books and Science Boards</i>			
18	G1.B9.S1.A2	Purchase Math, ELA and Science materials for teachers to use in their classrooms with their students.				\$3,000.00
	Function	Object	Budget Focus	Funding Source	FTE	2015-16
			6851 - Friendship Elementary School	Title I Part A		\$3,000.00
			<i>Notes: Materials and Supplies</i>			
					Total:	\$26,952.85