

FRIENDSHIP ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Maria Martoral, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Friendship Elementary believes that parent involvement is essential to student achievement. The Parent Involvement Plan strengthens our partnership with parents as we work together to teach children. At Friendship Elementary, we know that through the collaborative efforts of all people who support our students, we will continue to excel at teaching the skills that children need to be productive members of society.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The School Advisory Council (SAC) meets once a month and is responsible for the planning, review, and improvement of the Title I program. All parents are invited to be members of the Friendship Elementary SAC. SAC members provide input on the Parent Involvement Plan and the Title I budget, as well as all other plans related to school improvement. Parent surveys are also used to solicit parent input. Comments from parents are documented on SAC meeting minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, Part A	Under Title I Part A our school works with outside agencies that provide specific services to targeted children and their families. These organizations team with our school to provide specific services to students, parents, and staff, including all special needs groups.
2	Title I, Part C-Migrant	The District Migrant Education Program Coordinator, Migrant Advocates and Migrant Recruiters work together to provide services and support to the migrant students and their parents. The MEP Coordinator works with Title I and other programs to ensure student needs are met.
3	Title I, Part D	The district receives funds to support the N & D programs to accelerate the rate of student achievement and close the achievement gaps for students in these programs. Services are coordinated with district DJJ and Neglected programs. Students are transitioned from DJJ centers back into the district schools with a transition plan to ensure academic and social success.
4	Title II	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
5	Title III	The District ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently progress monitor the ELL students to identify specific needs, target interventions/enrichments to ensure the appropriate pathway toward graduation.
6	Title X- Homeless	The school works closely with Pam Woods, Title X Coordinator, to ensure that homeless students have the materials and resources they need to be successful.
7	Supplemental Academic Instruction (SAI)	The district provides remedial and supplemental instructional resources to students who fail to meet performance levels.
8	Violence Prevention Programs	The school offers non-violence and anti-drug programs such as Bullying program, Peer Conflict/Conflict Resolution program, Student Mentoring program, Peer Mediation program, and monthly Guidance lessons.
9	Nutrition Programs	Friendship Elementary offers a variety of nutrition programs including a Free and Reduced Meal Plan, Wellness Policy School Plan, Nutrition Committee, Health and Personal Fitness Lessons.
10	Parent to Kids	Provides reading instruction to parents and students in our community by highly qualified teachers in both English and Spanish. Over five week session's parents learn how to build a reading foundation to use at home to build home

		literacy skills.
11	ELL Tutoring	The school provides tutoring to ELL students. This provides the ELL students with additional academic support. ELL parents meet at least twice annually.
12	APTT- Academic Parent Teacher Teams	To provide parent involvement and engagement we will have three parent APTT Nights during the school year to educate parents on their children, as well as how to help them at home for academic achievement.
13	Olweus	Bulling Prevention Program that involves members of our school, parents and community to educate students on Bully Prevention techniques. This is an iniative that involves schools that directly feed into Galaxy Middle School. This year the program will be fully implemented school-wide.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Annual Title I Meeting date	Principal, Assistant Principal	September 30, 2015	Date set on school calendar, Connect Ed
2	Prepare agenda for Annual Title I Meeting	Principal, Assistant Principal	September 2015	Completion of agenda
3	Gather information on Title I and school data	Principal, Assistant Principal, Math & Reading Coach	June-September 2015	Information prepared for distribution
4	Inform teachers about plans/goals of the Annual Title I meeting	Principal & Assistant Principal	August 2015	Faculty Meeting Agenda
5	Advertise the Annual I Title I meeting	Principal, Assistant Principal, Teachers	September 2015	Number of attendees, School newsletter, Flyer, Connect-Ed message
6	Host the Annual Title I Parent Meeting	Principal & Assistant Principal	September 30, 2015	Title I Parent Survey

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Workshops and meetings will be scheduled at different times to accommodate parents' varying schedules and availability. Meetings may be scheduled in the morning, afternoon, or evening. For example, activities such as Open House and Curriculum Nights are held in the evening. Generally, SAC meetings and PTO meetings are held after school. Child care is provided for both PTO and SAC. Input for the School Improvement Plan is solicited from parents; we schedule input and vote on the times and go with when the majority of parents can attend. Our APTT program will be offered during three day events this year in October, December and May.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental

involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Student Academic Achievement Standards and Title I Program Information at Open House, PTO meetings, SAC meetings, Parent-Teacher Conferences, Parent Survey on School Uniform	School Staff	Provide information to parents on expectations and how parents can help their children	September 2015	Sign-in sheets, Title I Survey
2	Parent to Kids workshop	School Staff	Provide parents with strategies to increase family literacy	January and February 2016	Parent program evaluations
3	SAC Membership Training	School Staff	Increase parent knowledge of academic expectations and foster parent/school partnerships	September 2015-May 2016	Post tests, program evaluations, Title I survey
4	Parent Involvement Annual Family Involvement Conference	LEA Title I and selected school staff	Provide parents with strategies to increase student achievement and parent involvement	November 2015	Conference evaluations
5	Academic Parent Teacher Teams	Reading Coach & APTT Team	Provide parents with strategies to use when working with their child.	October 2015, December 2015 & May 2016	Exit Cards & Surveys
6	Dad Take Your Child to School Day	School Counselor and Parenting Paraprofessional	Provide male role models an opportunity to visit the school and become involved in their child's education	September 30, 2015	Exit Cards & Surveys
7	Science Technology Night	Math Coach	Provide information to parents on expectations and activities to use to help their child at home.	January 14, 2016	Exit Cards & Surveys
8	OLWEUS Bullying Prevention Program	Assistant Principal and Guidance Counselor	Provide parents with an overview of the Bullying Prevention initiative at Friendship.	2015-2016	Climate Surveys

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Rtl-B & ePST	Coaches, School Social Worker, School Psychologist	Provide teachers with strategies and interventions when dealing with difficult students.	2015-2016	Reduction in Discipline Referrals.
2	Math- Using Curriculum Map to Guide Instruction	Math Coach	Provide teachers with an indepth look into the Math Standards taught in each grade level.	2015-2016	Increase in FCAT Math scores.
3	Data Articulations	Administration and Coaches	Provide teachers the opportunity to analyze data to group students by skills to meet their instructional needs.	2015-2016	Increase in student achievement as documented
4	Data Analysis	Reading Coach	Provide teachers the opportunity to meet with school administrators to discuss needs of low performing students, average students and students in need of enrichment.	2015-2016	Increase in student achievement.
5	SIPPS	Reading Coach	Provide teachers with instruction on how to teach students how to phonetically read text.	2015-2016	Increase in Reading fluency.
6	DRA	Reading Coach	Provide teachers on how to give DRA's to students.	2015-2016	Increase in Reading Comprehension & Fluency
7	Thinking Maps	Math Coach and Teacher on Assignment	Provide teachers with an update on the usage of Thinking Maps	2015-2016	Increase in Comprehension
8	iPad Technology	Media Specialist	Provide teachers with instruction in different technology usages.	2015-2016	Increase in usage of Technology among staff, students and parents
9	VIMS	Reading and Math Coach	Provide teachers with instruction in new the new grade book and attendance process, which parents will be able to access online.	2015-2016	Student data
10	District Writing Training	District Teacher on Assignment	Provide teachers with instruction on how to have students write utilizing textual evidence.	2015-2016	Increase in FSA English Language Arts scores.
11	Math Acaletics	Math Coach & District Math Department	Provide teachers with best practices on how to implement this program with students in their class	2015-2016	Increase in student achievement in Math
12	Kagan- New Teachers	Kagan Specialist	Provide teachers with engaging classroom management activities.	2015-2016	Increase in student achievement in Math, ELA and Science.
13	Blended Learning	District Teacher on Assignment	Provide teachers with technology integration for	2015-2016	Increase in student achievement in Math,

			integration		ELA and Science.
14	Ready Reading, Ready Writing	Consultant from Ready Reading, Ready Writing	Provide teachers with a Writing Curriculum that aligns with the Florida Standards.	2015-2016	Increase in student achievement in ELA on district assessments.
15	PLC Solution Tree	Consultant from from Solution Tree	Provide teachers	2015-2016	Increase in student achievement in Math, ELA and Science.
16	Success Maker Data Analysis	District Teacher on Assignment	Provide teachers with instruction on how to analyze and read student reports from Success Maker in Reading and Math.	2015-2016	Increase in students Math and ELA on district assessments.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Friendship Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" and "Open House" are held in August and September. At these events, parents meet teachers and learn about curriculum and expectations for the year. Parents are encouraged to volunteer in the classroom and to join PTO and SAC. Information on Title I programs are shared at the Open House, SAC meetings, and PTO meetings. Friendship Elementary hosts the "Parents to Kids" literacy program for families every year. During the school year, Friendship Elementary hosts Curriculum days for our Academic Parent Teacher Teams. These events teach parents how to help their children in grades K, 1 and 2 on how to best help their child in the content area of Reading. Also Friendship Elementary will have a Science Technology Night for all families on January 14, 2016 to engage families in different scientific processes.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about Title I programs will be provided through Connect Ed phone calls, newsletters, booklets/brochures, during Open House, SAC meetings, and PTO meetings. The Title I Parent Involvement Plan brochure and Title I booklet are sent home with each student via backpack. Curriculum and assessment information is shared by teachers at Open House, during parent teacher conferences, and through newsletters. FSA & FCAT assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, interim reports, and student report cards. Parents in grades K-2 are also informed

through our APTT Meetings.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Information regarding parent participation is provided to parents via school website, Connect Ed phone messages, newsletters, parent/teacher conferences, student backpacks, workshops, and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff are not able to assist. Books in Spanish are available through the Media Center and the ESOL Department. ESOL paraprofessionals translate information for parents over the phone and at conferences. The newsletter is translated into Spanish. There is a Parent Leadership Committee meeting for parents of ELL students. The Parents-to-Kids program is offered yearly in English and Spanish. All of our Academic Parent Teacher Team presentations are provided in English and Spanish. Parents with special needs are accommodated. Friendship Elementary is handicapped accessible.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent to Kids Literacy Program-provides literacy training to parents to help their children learn to read	Teacher and Facilitator	Provide information on how parents can help their children with reading	January/February 2016

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet the Teacher	1	252	Provide information to parents on expectations and how parents can help their children
2	Open House/ Title I Meeting	1	92	Provide information to parents on expectations and how parents can help their children
3	Parent to Kid Literacy Nights	5	16	Provide parents with strategies to increase family literacy
4	Kindergarten Orientation	1	12	Provide parents with Kindergarten expectations and standards.
5	ESOL Parent Meeting	2	25	Provide parents with strategies to increase family literacy, math and science
6	SAC Membership Training	8	15	Increase parent knowledge of academic expectations and foster parent/school partnerships
7	APTT	4	230	Provide parents with strategies on how to work with their child on reading and math skills.
8	Winter Concert	1	88	Provide parents with the opportunity to see what their child is doing in PE, Art and Music

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Math and Science Best Practices	2	27	Provide information to teachers as to the best strategies to use when instructing students. Also an increase in FCAT Math and Science Scores.
2	Rtl-B & ePST- Teachers new to Friendship	1	10	Provide teachers with strategies and interventions when dealing with difficult students. Also a reduction in discipline referrals, thus students spending more time in class.
3	Math- Using Curriculum Map to Guide Instruction	1	27	Provide teachers with an indepth look into the Math Standards taught in each grade level.
4	Data Articulations	2	27	Provide teachers the opportunity to analyze data to group students by skills to meet their instructional needs. Also to increase student achievement in all subject areas.
5	Data Analysis	12	27	Provide teachers the opportunity to meet with

				school administrators to discuss needs of low performing students, average students and students in need of enrichment.
6	SIPPS	2	14	Provide teachers with instruction on how to teach students how to phonetically read text. This will increase students achievement in reading.
7	DRA- New Teachers to K, 1, 2	1	4	Provide teachers on how to give DRA's to students. This will increase students reading comprehension and fluency.
8	iPad Technology	1	38	Provide teachers with instruction in different technology usages. Increase in usage of Technology among staff, students and parents.
9	VIMS	1	27	Provide teachers with instruction on how to use our new gradebook and attendance process which parents can access online.
10	ERPD	8	38	Provide teachers with best practices in student engagement.
11	Office 365	1	11	Provide teachers in grades 3, 4 and 5 strategies on how to implent Office 365 with students.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of parent involvement	Reaching out to families and offering resources
2	Limited English Proficiency	More literature going home in their native language

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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