

VPortal Information:

As we have been visiting schools and speaking to district committees, we have received requests for how we can inform parents and students about VPortal, particularly in classes where the teachers may not have started using the tool, but the students would still like to use it for their own schoolwork. In an effort to provide a consistent message and save schools time from having to create their own communication materials, we have prepared the following resources that we encourage schools to use to increase awareness that VPortal and Office 365 are available to **all** students and employees:

- 1) A new VPortal overview page on the Learning Technologies website with videos for students, parents, and employees: <http://myvolusiaschools.org/learn-tech/Pages/VPortal.aspx>

- 2) A new Office 365 overview page on the Learning Technologies website with information specific to each stakeholder: <http://myvolusiaschools.org/learn-tech/Pages/Office-365.aspx>
 - a. For administrators and teachers, we encourage the use of the downloadable pamphlets we have created ([linked from the Office 365 Overview Page](#)). They can be sent to Copy Center and are available in a variety of sizes. They can also be downloaded and posted to school websites.

With Digital Classrooms Plan, BYOT expanding, and all the other technology initiatives (iPads, blended, etc.), VPortal and Office 365 are becoming the foundational tool used across the variety of technology initiatives and we want to ensure we are communicating a consistent message about how to access these resources. It is our hope that these informational materials will assist schools with parent and student communication.

If you have any questions, please feel free to direct them to Learning Technologies (Jessica Levene & Mike Cicchetti) and/or the VIMS team.