

Dear Parents/Guardians,

Every student, faculty, staff and family member's safety is a very important aspect of creating a positive learning environment here at Coronado Beach Elementary. Practicing fire drills and code drills are an important part of our school's preparation for emergency situations. Below are brief descriptions of the fire drills and code drills we practice throughout the school year. In the event you are on campus while we are conducting a drill, we ask that you participate and cooperate with our school's security team.

In the event we should ever evacuate our school's students, faculty and staff, we would relocate to Our Lady Star of the Sea Catholic Church, 400 South Atlantic Avenue, New Smyrna Beach. We have an agreement with both, Our Lady Star of the Sea Catholic Church and Chisholm Elementary, our alternate evacuation site should Our Lady Star of the Sea Catholic Church be unavailable. Both facilities are prepared to house our students, faculty and staff until proper dismissal takes place.

**Fire drill** - Two fire drills were performed during the first two weeks of school. We will perform one drill a month for the remainder of the school year. Classrooms are evacuated, checked and all students are accounted for before the "All Clear" signal is given and students, faculty and staff resume their normal daily activity.

**Code Red** – A Code Red drill is performed to practice for an emergency situation involving weapons/hostage(s). Our campus would go into a "Lock Down" until the crisis is resolved.

**Code Blue** – A Code Blue drill is performed to practice for an emergency situation involving a "Bomb Threat". All would remain in their location until a sweep of the campus was completed and the need to evacuate was substantiated.

**Code Green** – A Code Green is performed to practice for an emergency situation involving severe weather/tornado. All have been instructed to move to a safe zone and be prepared to assume the protective position as far away from doors and windows as possible should it be needed.

**Code Yellow** - A Code Yellow is performed to practice for an emergency situation involving Hazmat/Toxic Spill. All A/C's would be turned off. All persons out of doors would be brought inside until the area had been inspected and it deemed safe to give the "All Clear". At which time all would resume normal school procedures.