

# Coronado Beach Elementary School School Advisory Council Meeting Minutes November 19, 2019

## 1. Welcome

## 2. Review/Approve SAC minutes

- a. **Motion:** Mr. Ratliff
- b. **Second:** Mr. Schiraldi

## 3. Public Comments on Items on Agenda

None

## 4. 2019-2020 SIP Input

Our SIP Mid year Progress monitoring meeting will be held on October 21, 2019 with our district Liaison and members of our school leadership team. Ms. Quigley presented the information that was shared with our District Liaison and administration. This was also pre-shared with SAC membership via e-mail last week.

## 5. SAC Membership:

- a. We are asking for approval on membership adjustments for the roster this month,
- b. Ms. Karen Andriola will be removed as a member and would like to attend as a guest when she is able to.
- c. Mrs. Debbie Cloer will be removed as a member in the teacher category since she is now a member of the administrative team.

**Motion to Approve:** Mr. Ratliff

**Second:** Ms. Tudeen

## 6. SAC Funds Request

- a. Returned Teacher Lead Money in the amount of \$373.72
- b. Ms. Buckner explained that when teachers do not provide receipts for all of the purchases made with LEAD money, the money comes directly back to the school the following year.
- c. Ms. Buckner proposed that the money be deposited into the school account so that Ms. Quigley can continue to support teachers through purchasing supplies that may be needed for coaching and collaborative work with teachers. This may include supplies needed for herself to provide focused coaching. The rationale is that In Ms. Quigley's position, many things are purchased out of her own pocket since she does not qualify for LEAD money.

**Motion to Approve:** Mr. Ratliff

**Second:** Mr. Schiraldi

- d. A+ Ballot – Due to our school grade of an “A” we were awarded \$24,576. Proposals were provided by and voted on by teachers and staff. The proposal that won was proposal 1. SAC approval is needed prior to submitting a request to payroll.
- e. Copy of ballot was shared with SAC members.

**Motion to Approve:** Mr. Ratliff

**Second:** Ms. Tudeen

## 7. Safety and Security

Topic 1: After completing our Code Blue Suspicious Package drill on Wednesday October 23<sup>rd</sup>, we received valuable feedback regarding the safety of our campus during that drill. Upon reflection, it has been decided that in order to ensure the safety of our students, faculty, and staff changes need to be made to the Code Blue Suspicious Package drill.

The following changes have been made to the Code Blue Suspicious Package drill procedures:

- A Code Blue drill is announced.

- Before classrooms/buildings evacuate, security team members will sweep their zones looking for a suspicious package.
- Once all zones are cleared by security team members, then another announcement will be made to evacuate.
- If a suspicious package is located, directions will be announced for an alternative route.

Topic 2: Store front addition to the front office. Possibly happening in January. Protective glass will be put up in front and around front desk. Parents and employees will need to be buzzed in doors to enter beyond the front desk area. All schools will eventually move to this additional safety measure.

#### **8. Principal's Report**

- a. Our newsletter is now going digital in an effort to eliminate wasteful paper usage. Copies will still be available in the front office upon request. You can find the newsletter on our school homepage.
- b. We have recommended a teacher for the vacant third grade position. Pending HR review and required screening, we are hopeful she will start the week following Thanksgiving.

#### **9. District Advisory Council Update**

- a. We need an additional DAC representative. Meetings are once a month and very informative. Next meeting is December 4<sup>th</sup>.

#### **9. Public Comment on items NOT on the agenda**

- A. Ms. Floyd inquired about impact proof windows in the café. Ms. Buckner explained that she has a meeting set up with Mr. Young, our district director of maintenance and operations who will listen to safety and security concerns. That concern is already one that Ms. Buckner has planned on discussing.
- B. Ms. Routh asked about protection against computer viruses, and protocol to ensure digital safety. She shared that her company was inoperable for 5 days recently due to an e-mail that was distributed that contained a virus. Ms. Buckner in addition to other SAC members explained that we have specialists that monitor all e-mails and are incredibly timely in notifying district staff if there is a potential digital threat.
- C. Ms. Tudeen shared her findings about the removal of school crossing guards. From the information that was provided regarding our location, population, and volume of students that walk rather than ride in cars, it doesn't seem that we would qualify for a crossing guard if a review was requested, but if anyone felt differently, she would be happy to request a review of our needs.

- 11. Adjournment-** Meeting Adjourned at **3:15 PM**  
**Motion to Approve:** Mr. Schiraldi  
**Second:** Ms. Floyd