

School Social Services Activities

1. Accountability
 - Record Keeping
 - Data Collection (i.e., KEEP, EWS, Compulsory Reports, SH database)
 - Medicaid Reimbursement
 - Travel

2. Educational Support Teams
 - Problem Solving Teams for Academics, Behavior, and Attendance
 - Coaching
 - ESE Case Reviews
 - Eligibility Determination meetings
 - IEP Meetings/Reviews
 - ESE Manifestation Hearings
 - FBA/BIP committee (development and implementation of plan)
 - BST and BLT
 - SIP Meetings
 - Check and Connect
 - Positive Behavior Support (PBS)
 - RULER

3. Assessment (**Federally Mandated – Funded via IDEA/Medicaid**)
 - Social & Developmental History (Regular, Child Find/Pre-K)
 - Bilingual Social History
 - Screening (i.e., Vineland Adaptive)
 - Review of Records
 - Observation of Student
 - Reevaluation Meeting
 - Reevaluation/Social History Update
 - Report Writing

4. Compulsory Attendance (**State Mandated – Unfunded**)
 - Telephone Contacts
 - CINS/FINS Staff Consultations
 - CINS/FINS Case Staffings
 - Attendance Improvement Plans
 - ASAP Referrals
 - Court Referrals
 - Problem Solving Teams (PST)
 - Court Hearings
 - Teen Court Referrals
 - Attendance Case Management
 - DNE Referrals

- Rilya Wilson Compliance
 - Immunization
 - Home Visits
 - Virtual Instruction / FLVS
 - Home Education
 - Transition Referrals
 - Partnership with DBPD and Sheriff's Office in make home visits
5. Attendance Campaign Awareness/Chronic Absenteeism
- Attendance Awareness Month (September)
 - Everybody Every Day: Poem, Poster, and Video Rap Contest (September)
 - Achieving School Attendance Program (Partnership with State Attorney's Office)
 - Excellence in Attendance Award
 - Attendance Awards Ceremony
 - Superintendent's Attendance Challenge Award
 - Attendance Brochures
 - Shirley H. Lee Award
 - Perfect Attendance
 - Training and Promoting Attendance Initiatives
 - Florida Hospital – eCare and Telemedicine Services
6. Counseling as a Related Service (**Federally Mandated – Related Services IDEA/Medicaid Funding**)
- Individual
 - Group
7. Homeless Services (**Federally Mandated – Portions of our Services are Funded through Title X/McKinney-Vento Act**)
- Contact Regarding Procedures/Policies/Law
 - Contact Regarding Community Agencies/Assistance
 - Contact Regarding Data/School Services
 - Contact Regarding Grant/DOE/District
8. Foster Care (Dependency) Follow-up (job function under Homeless Liaison) (Every Student Success Act – 20% VCS funding)
- Coordination between VCS/CPC/DCF
 - Contact Regarding Procedures/Policies/Law
 - Contact Regarding Community Agencies/Assistance
 - Contact Regarding Data/School Services
9. Home Education (**State Mandated – Unfunded**) – Now Under Deb Drawdy's leadership
- Evaluation Follow-up
 - Enrollment Follow-up
 - Portfolio Review Meetings

- *Drivers License*
- *Partial Enrollment*
- *Bright Futures*
- *Florida Virtual School*
- *ESE Evaluation*
- *Basic Information*

10. Hospital Homebound Department duties

11. Driver's License (**State Mandated – Unfunded**)

- Consultation
 - Parents
 - Schools
 - DHSMV

12. Learnfare (**State Mandated – Unfunded**)

- School Social Work Referral
- Monthly Report

13. Child Labor Law/Partial Waiver (**State Mandated – Unfunded**)

- Regular Referral
- ESE Referral

14. District Student Placement Committee

- Consultation/Meeting
- Case Management Referral
- Follow-up
- Case Management Report
- Social History Evaluation
- Teacher Consultation
- Staffing
- Cum Review
- Parent Contact

15. Legal Cases

- Parent Contact
- Social History Evaluation
- Cum Review
- Teacher Consultation
- Staffing

16. Safe and Drug-Free Schools programming (**Federally Funded through Title V, NCLB until 2009-10 SY**) Program no longer funded but some initiatives still in place

- Too Good for Drugs Program
- Second Step

- Why Try
 - iSafe (Internet Safety Program)
17. Crisis Response utilizing PRePARE model (i.e., Concern of Harm, school/student response, child abuse and neglect, suicide, threat assessment, bullying, psychotropic medication); Youth Mental Health First Aid Training
18. Professional Development
- Personal Growth (i.e., attend workshop/conference, professional reading, attendance committee, ERPL, CARS focus group)
 - Providing In-service to others (i.e., in-service presentation to other role group, school staff, parents)
 - Peer Teachers and Supervisors of Masters Level Interns
19. Security Audits (Coordinator only)
20. Consultation
- Consultation with Administrators
 - Consultation with Instructional Staff
 - Consultation with Other Professional Staff
 - Consultation with Support Staff
 - Consultation with Community Agencies
 - Consultation with Parents
 - Consultation with Students
 - Court Hearings
 - FSPT Meetings / MDT Meeting / IPT Staffings
 - Staff or Departmental Meetings
 - Home Visits
 - Telephone Calls (i.e., phoned/left message with parent/guardian, community agency, school district personnel)
 - Provide Financial/Material Needs
 - Transition Services
 - ESOL Services (i.e., translation, etc.)
 - Problem Solving Team (PST)
 - Response to Intervention (Rtl) / MTSS
21. Other School Support
- Red Ribbon Week
 - Proctoring during testing window
 - reading with classes
 - Open House
 - Career Day
 - first day of school
 - presentation at faculty or SAC meetings at schools
 - presentation to student teacher interns yearly

- presentation to registrars, attendance clerks, etc.

22. Community Education/Presentation

- Job Fairs (i.e., University)
- FACT Fairs
- Private Schools
- Serve on Community Task Force / boards (i.e., substance abuse taskforce, human trafficking, child death review team, Community Alliance, Homeless Coalition, VCAN 2020, One Voice for Volusia, etc.)