

School Advisory Council Meeting

Sample ABC Elementary

September 8, 2010

2:30 – 4:00 PM
Multi Purpose Room

Attendees: Sheri Eye, Don Johnson, Lola Leadership, Jerry Helper, Rodney Sun, Jon Sanders, Matty Swift, Connie Beach, Donald High, Wanda Little

Guests: Kirk Holdup, Tina Ray, Nadia Giggle

Non-Attendees: Ben Sick

Minutes

1. Welcome
 - Sheri Eye, chairperson, called the meeting to order at 2:30 PM
2. Review/Approve SAC minutes – August 2, 2010
 - Don Johnson, secretary, reviewed the August meeting minutes.
 - Minutes were unanimously approved by the committee.
3. SAC Membership
 - Sheri Eye indicated that Lori Gone can no longer participate in SAC because she is moving. Sheri will be deleted from the membership beginning 9/8/10.
 - Nadia Giggle, parent, expressed a desire to serve on SAC.
 - Don Johnson motions to approve the appointment of Nadia.
 - Matty Swift seconds the motion.
 - Motion to appoint Nadia Giggle was unanimously approved.
4. Title I Monthly Updates
 - Project Update: Lola Leadership shared the Title I Budget (handout).
 - Budget Update: Currently most of the funds are being used for instructional support positions - Math Intervention Teacher, Reading Interventions Teacher and Academic Coach.
 - Parent Input: Parent surveys indicate a desire for more tutoring. Administration is meeting with leadership team to establish a plan for increased tutoring.
5. SAC Budget Review
 - Don Johnson, secretary, reviewed the SAC budget (handout).
6. SAC Funds Request
 - Tina Ray, Kindergarten Chair, presented a proposal to purchase math manipulatives. These would be used for math center activities and hands on practice of math skills.
 - Jon Sanders asked if all of the kindergarten teachers would have access to the materials.
 - Tina explained that each teacher would receive their own set for classroom use.
 - Sheri Eye thanked Tina and explained that the committee would review the request which would come to the table for a vote at the next SAC meeting.
7. Principal's Report
 - Lola Leadership, principal, shared the new Reading Starts software being used by primary teachers. This program is designed to assist low performing student in strengthening their reading skills. Program is set to begin in October. Additional information will be provided as data is accumulated.
 - Jerry Helper, assistant principal, provided information on the new lunch procedures. The goal is to decrease noise while still providing students with socialization time.
 - Rodney Sun asked if incentives would be given to students who follow new process.
 - Jerry Helper indicated that incentives would be given and the school is in the process of organizing all of the logistics.
8. District Advisory Council Update

- Matty Swift, DAC Rep, indicated that the August DAC meeting was cancelled. The next meeting will be held September 30th.
9. SAC Training
- New SAC Member Training: Handout
 - Sheri Eye reviewed the new SAC Member training manual. She explained the policies and procedures of meetings, statutory requirements, the SIP, and SAC Members responsibilities.
 - Connie Beach asked what would happen if she missed a few meetings.
 - Sheri Eye - Please be sure to let the school know if you are unable to attend a meeting. However, the SAC is a very important part of our school improvement process. It is very important that you try to attend all meetings. We must have quorum for any item put forward for a vote. In addition, we are a 5 Star school and part of the designation relies on consistent participation of all SAC committee members.
 - Sheri Eye reviewed the current SAC Bylaws (handout – provided to members prior to meeting for review). Sheri indicated the areas that are statutory requirements: 51% members not employed by district, Replace members with two consecutive unexcused absences, meeting schedules, advanced notice for items up for vote, quorum and minutes must be recorded.
 - Discussion/Vote Bylaws
 - Donald High would like to make a motion to accept the bylaws as presented.
 - Wanda Little seconded the motion.
 - Motion moved forward unanimously.
10. SAC Sub-Committee Updates
- No sub-committee updates at this time
11. Public Input
- Kirk Holdup, representative from Pizza Hut, wanted to thank the committee for a successful Parent & Pizza Night. Provided committee with coupons to use as incentives for students.
12. Open Discussion/Issues/Concerns
- No new business
13. Adjournment
- Sheri Eye thanked everyone for their attendance and adjourned the meeting at 4:15 PM.

Minutes recorded and submitted by: Sheri Eye on 9/8/10
Minutes approved by Committee: October 15, 2010