

School Leadership Team

School Leadership Teams (SLT): The school-based leadership team shares responsibility for collaborating on the school improvement process and aligning all professional learning to ensure increased student achievement. The School Improvement Team is vital to implementing, monitoring, adjusting and communicating the school improvement plan.

SLT Member Selection

Creating an effective leadership team begins with assembling individuals with diverse skills and perspectives that will contribute to achieving school improvement goal. Composition of SLT represents the make-up of the staff, school, and community.

When selecting members to serve on your leadership team, some criteria to consider are:

- Knowledge and leadership capacity
- Respect for and influence among colleagues
- Commitment to school-wide change
- Knowledge and leadership capacity
- Effective interpersonal skills
- Grade-level and content-area expertise
- Unique or specialized perspective that the individual would bring to the team

In addition to the administrators, teams should contain 5-15 members representing both core and non-core subject area teacher leaders. Consistency of membership should also be a priority.

SLT Members Roles and Responsibilities

The School Leadership Team should meet at least once a month at the school-site and function as a PLC. The main purpose of the team is to develop and monitor the School Improvement Plan to ensure all efforts are aligned to the goal and focused on learning. The roles and responsibilities include:

- Assisting the principal in making decisions to govern the school (shared decision making)
- Emulating the school's mission, vision, core values
- Ensuring communication to all stakeholders (e.g. SAC, PTA, SGA)
- Planning, delivering, supporting, and evaluating school's professional development
- Reviewing and aligning school-based resources based on interim assessment data
- Monitoring achievement, climate, and satisfaction data to assure that the learning environment is producing results
- Determining progress monitoring towards goal such as classroom look-for
- Identifying gaps in performance or processes and planning for their improvement

SLT Summer Institute Specifics

School Leadership Teams will participate in professional learning designed to begin the School Improvement Plan for 2019-2020.

SAVE THE DATE!	
WHEN	June 19th or 20th (8:00-12:00 or 1:00-5:00)
WHERE	River Springs Middle School Cafeteria
WHO	Principal plus: <ul style="list-style-type: none"> • Elementary Schools – 7 members • Middle Schools & Alternative Education – 8 members • High Schools, Holly Hill School – 9 members • Taylor Middle-High School – 10 members • Legacy Scholar, Volusia Virtual, and Chiles Academy – 4 members
BRING	SIP Planning for Improvement: <ul style="list-style-type: none"> ○ End of Year SIP Review Report ○ 3 Areas of Focus ○ Rationale for each Area of Focus School Spirit

SLT Summer Institute Preparation

Prior to the SLT Summer Institute, each school should solidify your 2019-2020 school leadership team and schedule a meeting in May to complete the following:

- Select 2019-2020 SLT Team
- Develop working norms for collaboration
- End of Year SIP Review Report
- Complete Needs Assessment and Steps 1 & 2 (see chart below)

SIP Planning for Improvement	
STEP(S)	DESCRIPTION:
Needs Assessment (Formally STEP 0)	<ul style="list-style-type: none"> • May: Schedule End of Year SIP Review Meeting <ul style="list-style-type: none"> ○ Update data in <i>Mid-Year Sip Review Report</i> to create <i>End of Year SIP Review Report</i> ○ Include Climate Survey Data
STEP 1	Identify school's <i>Area(s) of Focus</i> based on the <i>Needs Assessment</i> .
STEP 2	Provide a <i>Rationale</i> for Area of Focus using your <i>Needs Assessment</i> .

School Leadership Team Summer Institute 2019

June 19th

AM		PM	
Patty Corr	Rose Roland	Patty Corr	
Discovery ES Edgewater Public ES Freedom ES New Smyrna Beach HS New Smyrna Beach MS Pride ES Read Pattillo ES River Springs MS Sunrise ES Timbercrest ES	Orange City ES Pierson ES Starke ES Taylor MS/HS Turie T Small ES	Chisholm ES Coronado ES Debary ES Deland MS Deltona Lakes ES Deltona MS Enterprise ES Friendship ES Forest Lake ES	Heritage MS Indian River ES Osteen ES Pine Ridge HS Southwestern MS Spirit ES Sweetwater ES University HS
Burns Chiles Ivy Hawn	Reading Edge Samsula	Easter Seals	

June 20th

AM		PM	
Susan Freeman	Rose Roland	Susan Freeman	
Campbell MS George Marks ES Deland HS Hinson MS Longstreet ES Mainland HS Manatee Cove ES Ortona ES Osceola ES Seabreeze HS Volusia Online Learning Volusia Pines ES Woodward ES	Blue Lake ES Champion ES Palm Terrace ES South Daytona ES Westside ES	Atlantic HS Creekside MS Cypress Creek ES Citrus Grove ES Galaxy MS Horizon ES Ormond Beach ES Ormond Beach MS Pathways ES Pine Trail ES Port Orange ES	Silver Sands MS Spruce Creek HS Sugar Mill ES Tomoka ES Legacy Scholars
		AMI Kids Detention Center Highbanks PACE	Richard Milburn Riverview Stewart Marchman TruCore

June 27th: Holly Hill School, Deltona High School, McInnis ES

July 9th: Spruce Creek ES

Registration Instructions for Summer SLT Participants:

Principals will receive an email from Sarah Dowdell with specific information on how to submit the names of participants for registration.

Teachers, coaches, TOAs and assistant principals who attend with their team and are not on the payroll on those day(s) will be paid \$15 per hour.

School Spirit Challenge

To establish a culture for collaborating and sharing of school spirit, please feel free to wear your school shirts and bring snacks to keep you energized for the “brain sweat work”.