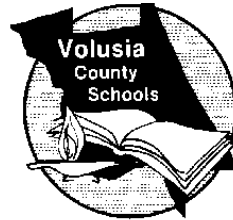


***APPLICATION FOR CERTIFICATION  
AS A CONSULTANT  
TO PROVIDE PROFESSIONAL SERVICES  
IN ACCORDANCE WITH  
THE CONSULTANTS' COMPETITIVE NEGOTIATIONS ACT***

*Section 287.055, Florida Statutes*



**Mr. James T. Russell  
Superintendent of Schools**

*Mission Statement*

Ensuring all students receive a superior 21st century education.

**RETURN TO:  
Janice Lucas  
Facilities Planning  
3750 Olson Dr.  
Daytona Beach, FL 32124  
386/947-8786 x50835**

**APPLICATION FOR CERTIFICATION AS A CONSULTANT  
TO PROVIDE PROFESSIONAL SERVICES IN ACCORDANCE WITH THE  
CONSULTANTS' COMPETITIVE NEGOTIATIONS ACT  
Section 287.055, Florida Statutes**

We wish to submit our application for certification in order to provide professional services required by the School Board of Volusia County, Florida.

We hereby certify that all statements submitted by our firm are true and accurate.

We authorize and request any public official, engineer, architect, contractor, surety company, material or equipment manufacturer or distributor or any person, firm or corporation to furnish any necessary information requested by the School Board of Volusia County, Florida, to verify statement regarding our standing and general reputation.

We further authorize the School Board and its designated personnel (who are authorized to receive data relating to certification) to disclose any and all information provided with our application to any designated personnel of the School Boards in the State of Florida without any liability whatsoever.

\_\_\_\_\_  
Name of Firm

Date: \_\_\_\_\_

By: \_\_\_\_\_

(Signature)

Title \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**FACILITIES DIVISION**  
**THE SCHOOL BOARD OF VOLUSIA COUNTY, FLORIDA**  
**PROFESSIONAL QUALIFICATION SUPPLEMENT (POS)**

**PURPOSE:** This form (PQS) is to furnish information regarding the qualifications of interested firms to provide professional services to the School Board of Volusia County when applying or renewing for a Certificate of Qualification or for a specific project

- INSTRUCTIONS:**
- (A) Type accurately
  - (B) For the APPLICANT ONLY attach to the PQS a **Reproduction of the current Florida Professional Registration Certificate(s) with the appropriate Board(s) for each of the registration numbers listed in Number 3 and a designation of the professionals qualifying any corporation to practice Architecture, Engineering or Land Surveying**
  - (C) Attach Personal Experience Resumes for the Key Personnel to be used on the project listed in Number 7
  - (D) Attach Firms Certificate of Liability Insurance

1. Complete the name as appears in the Public Announcement for professional services as advertised (when applicable).
  2. Provide the complete name of the APPLICANT, the address and the telephone number of the office where the work is to be done.
  3. For the APPLICANT and the PROPOSED CONSULTANTS complete as follows:
    - (a) Indicate (X) the service(s) to be provided on the project
    - (b) Insert the firm's\* appropriate professional Florida State Board registration number (or Certificate of Authorization)
- \*Use the registration number in accordance with the name of the individual registration number when applicable.
4. Accurately list for the APPLICANT'S Firm (only), the dollar (construction) amount of projects now known to be in Design Phase and Construction Phase as of the deadline date for the submittal of this application. Then specify the registered personnel, graduate design professionals, and designers; exclude draftsmen. In figuring the volume per person, divide the total amount of work in design plus 25% of the amount in construction, by the number of personnel. Exclude all portions of current work subcontracted to outside consultant firms.

5. For the APPLICANT, list all active School Board of Volusia County commissions for ALL offices. Indicate total commissions on Contract(s) executed for the periods noted.
6. Indicate number of registered personnel and fee per person (registered personnel).
7. List projects comparable to this specific project and related experience accomplished by the applicant. Indicate name of project, completion date, its location, construction cost and phase of project.
8. Designate the Key Personnel of the proposed team to be used on the Project for the applicant and consultants. For each individual listed show their disciplines(s) of registration/training and their city of residence.
9. Sign and date the form; type the name and title of person's signature.
10. Submit application to the **Facilities Planning, Volusia County School District, 3750 Olson Drive, Daytona Beach, Florida, 32124.**

PROFESSIONAL QUALIFICATIONS SUPPLEMENT (PQS)

1. PROJECT NAME \_\_\_\_\_

2. FIRM NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

MAILING ADDRESS OF PROPOSED OFFICE IN CHARGE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

2a. Is your firm certified by the Department of General Services as a minority business enterprise, in accordance with Chapter 288.703, Florida Statutes.

\_\_\_\_\_ yes \_\_\_\_\_no

3. Indicate service (s) to be provided for this project:

<u>Services Offered</u> (Discipline)	<u>In-House</u> (X)	<i><b>In-House Individual in Charge</b></i>			<u>Consultant Firm &amp; City in Which Work Will Actually be Done</u> (and no. of staff)	<u>Incor-porated in FL</u> yes/no	<u>FL State Prof. License of Firm</u> (Cert. Author. No.)	<u>Responsible Registered Professional</u> FL NO. & City
		Name	<u>Residence Address</u> (City & Street)	<u>Florida</u> Registration No.				
Architectural								
Landscape Architectural								
Civil Engineering								
Structural Engineering								
Electrical Engineering								
Mechanical Engineering								
Interior Design								
Special Consultants								



5. Fee of applicant (excluding portions of fees paid to consultant) under contract(s) with the School Board of Volusia County listed according to date of agreements of the periods noted as of July 1 of the current year.

(1)	Current and last year	(July 1 – June 30)	\$	X	1	\$
(2)	Second year past	(July 1 – June 30)	\$	X	0.8	\$
(3)	Third year past	(July 1 – June 30)	\$	X	0.6	\$
(4)	Fourth year past	(July 1 – June 30)	\$	X	0.4	\$
(5)	Fifth year past	(July 1 – June 30)	\$	X	0.2	\$

Total Fee Considered      \$ \_\_\_\_\_  
 \$ Fee per Registered Person      \$

6. Number of registered personnel: \_\_\_\_\_ (Florida Registration Only)

7. Related experience (projects of comparable type, size and complexity):

<u>Projects</u>	<u>* Experience Profile</u>	<u>Completion Date</u>	<u>Location</u>	<u>Construction Cost</u>	<u>Phase</u>

\* Experience Profile Code: After each project, show whether firm was “P” prime professional, “C” consultant, or “JV” a part of a joint venture. If none of the previous, and if applicable, the principals of the applicant firm may use the letters “IE” individual experience. If a principal of the applicant firm was a principal in a previous partnership and had a role in the project, “PP” may be used.







**PLEASE INSERT FIRM'S STANDARD**

**FORM 330**

**(Architect-Engineer Questionnaire prescribed by GSA)**

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**Or we accept**

**FORM 254**

**(Architect-Engineer and Related Services Questionnaire)**

**and/or**

**FORM 255**

**(Architect-Engineer and Related Services for Specific Project)**