

FY05 Budget Calendar

<i>Date</i>	<i>Activity</i>
December, 2003	Florida Board of Education approved their FY05 Budget Request
December 9, 2003	2004-05 FTE Projections finalized and transmitted to DOE
January 20, 2004	Governor submits 2004-05 Budget Proposal
February 2004	Student Roll-ups available to begin the Staffing process
February 2004	Calculate FY05 School Staffing and review with Area Superintendents
March 2004	Review Department Budget Requests
March 2004	Prepare estimate of Preliminary General Fund Budget
March 2, 2004	Legislative Session begins
April 2004	First FY05 School Staffing to Principals for review
April 2004	Capital Outlay Five-year Plan reviewed
April 2004	School Discretionary Budgets prepared
April 30, 2004	Legislative Session ends
May 2004	Finalize School Staffing for Principals FY05 planning
June 22	Budget Update
June 22	Approval to advertise the Tentative Budget and Millage Rates for 2004-05
June 22	Approval to expend between July 1 and the adoption of the tentative budget
July 1	Property Appraiser Certifies the Tax Roll
July 17	Dept. of Revenue Certifies Taxable Value to the Commissioner
July 19	DOE computes required local effort millage and certifies rate to each district.
July 24	First Public Hearing advertised in the local newspaper per TRIM requirements
July 27	Public Hearing and Adoption of Tentative Millage Rates and Tentative District Budget
By August 4	Superintendent advises Property Appraiser of the proposed millage, rolled-back rate, time date and place of the final budget hearing

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By August 24	Property Appraiser prepares notice of proposed property taxes and mails TRIM notice
September 14	Public Hearing and Adoption of Final Budget
By September 16	Superintendent certifies adopted millage to Property Appraiser and Tax Collector
By September 16	Submit Budget to DOE within 3 business days after adoption (per state board rules)
By September 16	Property Appraiser notifies taxing authority of final adjusted tax roll (DR-422)
3 days after receipt	School District complies and certifies DR-422 to Property Appraiser
After VAB Hearing	Property Appraiser extends tax roll
By October 14	School District certifies compliance with 200.65 and 200.68 FL. Statutes to the Dept. of Revenue