

FY04 Budget Calendar

<i>Date</i>	<i>Activity</i>
December 10, 2002	Florida Board of Education approved their FY04 Budget Request
December 13, 2002	2003-04 FTE Projections finalized and transmitted to DOE
January 16, 2003	Governor submits 2003-04 Budget Proposal
February 2003	Student Roll-ups available to begin the Staffing process
February 2003	Calculate FY03 School Staffing and review with Area Superintendents
March 2003	Review Department Budget Requests
March 2003	Prepare estimate of Preliminary General Fund Budget
March 4, 2003	Legislative Session begins
April 2003	First FY03 School Staffing to Principals for review
April 2003	Capital Outlay Five-year Plan reviewed
April 2003	School Discretionary Budgets prepared
May 2, 2003	Legislative Session ends
May 2003	Finalize School Staffing for Principals FY04 planning
June 24	Budget Update
June 24	Approval to advertise the Tentative Budget and Millage Rates for 2003-04
June 24	Approval to expend between July 1 and the adoption of the tentative budget
July 1	Property Appraiser Certifies the Tax Roll
July 17	Dept. of Revenue Certifies Taxable Value to the Commissioner
July 19	DOE computes required local effort millage and certifies rate to each district.
July 26	First Public Hearing advertised in the local newspaper per TRIM requirements
July 29	Public Hearing and Adoption of Tentative Millage Rates and Tentative District Budget
By August 4	Superintendent advises Property Appraiser of the proposed millage, rolled-back rate, time date and place of the final budget hearing
By August 24	Property Appraiser prepares notice of proposed property taxes and mails TRIM notice
September 9	Public Hearing and Adoption of Final Budget
By September 12	Superintendent certifies adopted millage to Property Appraiser and Tax Collector
By September 12	Submit Budget to DOE within 3 business days after adoption (per state board rules)
By September 12	Property Appraiser notifies taxing authority of final adjusted tax roll (DR-422)
3 days after receipt	School District complies and certifies DR-422 to Property Appraiser
After VAB Hearing	Property Appraiser extends tax roll
By October 4	School District certifies compliance with 200.65 and 200.68 FL. Statutes to the Dept. of Revenue