

FY03 Budget Calendar

<i>Date</i>	<i>Activity</i>
August 22, 2001	Commissioner submits 2002-03 Budget Proposal
January 16, 2002	Governor submits 2002-03 Budget Proposal
January 2002	2002-03 FTE Projections finalized and transmitted to DOE
January 22, 2002	Legislative Session begins
February 2002	Student Roll-ups available to begin the Staffing process
February 2002	Calculate FY03 School Staffing and review with Area Superintendents
March 2002	Prepare estimate of Preliminary General Fund Budget
April 2002	First FY03 School Staffing to Principals for review
April 2002	Capital Outlay Five-year Plan reviewed
April 2002	School Discretionary Budgets prepared
May 2002	Review Department Budget Requests
May 2002	Legislative Session ends
May 2002	Finalize School Staffing for Principals FY03 planning
June 17	Budget Workshop
June 25	Approval to advertise the Tentative Budget and Millage Rates for 2002-03
June 25	Approval to expend between July 1 and the adoption of the tentative budget
July 1	Property Appraiser Certifies the Tax Roll
July 17	Dept. of Revenue Certifies Taxable Value to the Commissioner
July 19	DOE computes required local effort millage and certifies rate to each district.
July 27	First Public Hearing advertised in the local newspaper per TRIM requirements
July 30	Public Hearing and Adoption of Tentative Millage Rates and Tentative District Budget
By August 4	Superintendent advises Property Appraiser of the proposed millage, rolled-back rate, time date and place of the final budget hearing
By August 24	Property Appraiser prepares notice of proposed property taxes and mails TRIM notice
September 12	Public Hearing and Adoption of Final Budget
By September 17	Superintendent certifies adopted millage to Property Appraiser and Tax Collector
By September 17	Submit Budget to DOE within 3 business days after adoption (per state board rules)
By September 17	Property Appraiser notifies taxing authority of final adjusted tax roll (DR-422)
3 days after receipt	School District complies and certifies DR-422 to Property Appraiser
After VAB Hearing	Property Appraiser extends tax roll
By October 4	School District certifies compliance with 200.65 and 200.68 FL. Statutes to the Dept. of Revenue